



SENATORS AND MEMBERS

PRIVATE VEHICLE ALLOWANCE

Note: Private Vehicle Allowance is payable for use of a privately owned vehicle to travel to and from **Canberra** for travel on parliamentary business only (or part-way).

Please complete all relevant fields.

Options for returning your completed form Scan and Email to: forms@ipea.gov.au or Post to: Independent Parliamentary Expenses Authority One Canberra Avenue FORREST ACT 2603	Enquiries: Independent Parliamentary Expenses Authority Email: enquiries@ipea.gov.au Phone: (02) 6215 3000
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SENATOR/MEMBER ▶ Full name

▶ Vehicle use details (please tick the relevant box)

Senator/Member

Spouse/nominee (full name)

Dependent child (full name)

TRAVEL DETAILS

Date	Travel details (e.g. Sydney to Canberra)		Kms travelled
	From	To	
Total kilometres being claimed			

Vehicle registration number	Make	Model

Note: When two or more people eligible to private vehicle allowance use one privately owned vehicle, private vehicle allowance is payable to one person only.

CERTIFICATION

▶ By signing this form, I acknowledge that:

- I declare that this travel was undertaken in my capacity as an elected representative and I acknowledge that a financial loading will be applied if subsequent adjustment to this travel claim is required.
- I certify that the travel undertaken in my private vehicle, which I have claimed on this form, was made only for the purposes allowed by Clause 5 of Remuneration Tribunal Determination 2012/04.
- I understand that knowingly giving false or misleading information is a serious offence under the *Criminal Code Act 1995*.
- I have read and understood the Privacy Collection Notice (see below).

Signature of Senator/Member

Date

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