



## Personal Advice

One of the Independent Parliamentary Expenses Authority's (IPEA) key functions is to give personal advice to parliamentarians and their staff and former members of parliament about their use of parliamentary travel resources. This function is established by the IPEA Act 2017 (the Act).

### **What is personal advice?**

IPEA's personal advice comes in the form of verbal or written guidance, or recommendations about the use of parliamentary travel resources.

Advice is available during eastern Australia business hours over the phone, in person or in writing.

Personal advice from IPEA on travel expenses and travel allowances is not subject to disclosure under the [Freedom of Information Act 1982](#).

IPEA provides personal advice on a day-to-day basis over the phone, in person or in writing in relation to your inquiry. This advice can include simple and more complicated travel situations.

### Travel Advice Certificates (TACs)

Parliamentarians requiring more formal advice on the statutory compliance of planned travel, can request a TAC. Please refer to the TAC factsheet for information.

### **Effect and limitations of personal advice**

The accuracy of IPEA's advice relies on the completeness of information provided by parliamentarians or their staff. Withholding relevant information may lead to incomplete or incorrect advice being provided. Where personal advice is given by IPEA on the basis of false or misleading information, the parliamentarian may still incur a debt and potentially a penalty of up to 25%.

Please also refer to IPEA fact sheets: 'Rulings' and 'Travel Advice Certificates.'