



Australian Government
Independent Parliamentary
Expenses Authority

Assurance Review 2026/001

Mr Andrew Willcox MP

Travel to Brisbane 5 to 6 December 2025

Independent Parliamentary
Expenses Authority

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Mr Andrew Willcox MP

Executive summary

1. The Independent Parliamentary Expenses Authority (IPEA) conducted an assurance review of Mr Andrew Willcox MP's use of work resources for travel to Brisbane from 5 to 6 December 2025 (the relevant period).

Scope

2. The scope of this assurance review is Mr Willcox's use of work resources for travel to Brisbane from 5 to 6 December 2025.
3. The purpose of the assurance review was to determine whether the work resources were used in accordance with the legislative framework.

Reason for review

4. Under IPEA's assurance program, IPEA conducts ongoing, systematic analysis of the work resources accessed by parliamentarians and their staff through a combination of regular transaction sampling and review of publicly available information.
5. In January 2026, IPEA commenced a preliminary assessment into travel by Mr Willcox, which found that work resources were used by the member during the period in scope.
6. On 21 January 2026, IPEA commenced an assurance review of Mr Willcox's travel for the relevant period.

Outcome*

7. IPEA found that Mr Willcox's use of work resources was consistent with the legislative framework.

***Potential outcomes**

There are three potential outcomes of an assurance review:

1. Consistent with the framework (rules)

IPEA finds that the use of the relevant travel resource complied with the law.

This means the available evidence, including information provided by the member, clearly shows that all obligations under the *Parliamentary Business Resources Act 2017* were met.

2. Not inconsistent with the framework (rules)

IPEA finds that the use of the relevant travel resource was not shown to be against the law.

This means IPEA has accepted the member's explanation that they met their obligations under the *Parliamentary Business Resources Act 2017*, and IPEA has not found any evidence to the contrary.

3. Not consistent with the framework (rules)

IPEA finds that the use of the relevant travel resource did not comply with the law.

This means there has been a misuse of a parliamentary work resource under the *Parliamentary Business Resources Act 2017*. Where misuse is found, the value of the resource will be recovered, including any applicable penalty.

IPEA's statutory audit function

8. IPEA audits parliamentarians' use of parliamentary business work resources and the use of travel resources by their staff under section 12 of the *Independent Parliamentary Expenses Authority Act 2017*. IPEA conducts assurance reviews to assess the use of resources against the legislative framework to determine if there has been misuse.

Legislative framework

9. Section 6 of the PBR Act provides the following meaning of **parliamentary business**:

The parliamentary business of a member means any of the following:

- (a) the **parliamentary duties** of a member, being activities of the member that:
 - i. relate directly to the member's role as a member; and
 - ii. are determined for the purposes of paragraph (4)(a);
- (b) the **electorate duties** of the member, being activities of the member that:
 - i. support or serve the member's constituents; and
 - ii. are determined for the purposes of paragraph (4)(b);
- (c) the **party political duties** of the member, being activities determined for the purposes of paragraph (4)(c);
- (d) for a member who is an office holder or a Minister of State – the **official duties** of the member being activities that:
 - i. relate to the member's role as an office holder or Minister of State; and
 - ii. are determined for the purposes of paragraph (4)(d).

10. Subsection 6(4) of the PBR Act provides that the minister must determine activities of a member that are parliamentary duties of the member, or electorate duties of the member, or party political duties of the member, or official duties of the member. The Parliamentary Business Resources (Parliamentary Business) Determination 2017 (the Determination) determines the activities which fall within the four duty streams set out in section 6 of the PBR Act.

Review process

11. Mr Willcox flew from Mackay to Brisbane on 5 December 2025, claimed one night of travel allowance in Brisbane, then flew from Brisbane back to Mackay on 6 December 2025 using work resources.
12. On 26 February 2026, IPEA wrote to Mr Willcox (**Attachment 1**) detailing the requirements of the legislative framework and identifying the travel for the period in scope. Mr Willcox was asked the dominant purpose of his travel and the nature of any parliamentary business in Brisbane for the relevant period, and to provide copies of any supporting documentation.
13. Mr Willcox advised IPEA that the dominant purpose of his travel to Brisbane on 5 December 2025 was to visit manufacturing sites in his role as Shadow Assistant Minister for Manufacturing and Sovereign Capability. Mr Willcox provided a copy of his diary and email correspondence in support of his response (**Attachment 2**).
14. Following additional questions (**Attachment 3**), Mr Willcox further advised IPEA that on 6 December 2025, he met with a developer to discuss manufacturing opportunities for a parcel of land under development in the Dawson electorate. He also provided value for money considerations in relation to his COMCAR bookings (**Attachment 4**).

15. IPEA notes Mr Willcox’s advice that the dominant purpose of the travel undertaken to Brisbane in December 2025 was parliamentary business.

Conclusion

16. Based on IPEA’s records, publicly available information and the information provided by Mr Willcox, IPEA found that the use of work resources was consistent with the legislative framework.

From: Assurance
Sent: Thursday, 26 February 2026 11:25 AM
To: Willcox, Andrew (MP Office)
Cc: Assurance
Subject: CM: Assurance review of travel and travel-related resources [SEC=OFFICIAL]
Attachments: First Letter - IPEA to Mr Andrew Willcox MP.pdf; Attachment A - Travel Data.pdf; Attachment B - Parliamentary Business Resources (Parliamentary Business) Determination.pdf

OFFICIAL

Mr Andrew Willcox MP
Member for Dawson

Dear Mr Willcox

Attached please find correspondence from the Independent Parliamentary Expenses Authority.

Sincerely

Nicole Pearson

Chief of Transparency, Integrity and Legal
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603

T: +61 2 6215 3000

E: assurance@ipea.gov.au

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The Independent Parliamentary Expenses Authority acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to Land, Waters and Community. We pay our respects to the people, the cultures, and the elders past, present and emerging.



OFFICIAL



Australian Government
Independent Parliamentary
Expenses Authority

26 February 2026

Mr Andrew Willcox MP

Member for Dawson
PO Box 1697
Mackay, QLD, 4740

Email: [REDACTED]

Dear Mr Willcox

Assurance Review of travel and travel-related resources

The Independent Parliamentary Expenses Authority (IPEA) has a responsibility under the *Independent Parliamentary Expenses Authority Act 2017* to undertake assurance activities in relation to the work expenses of members of parliament.

Please note that IPEA publishes completed assurance reviews on the website at www.ipea.gov.au/assurance-audit/published-assurance-reviews.

IPEA is undertaking an Assurance Review of travel and travel-related resources accessed in relation to your travel to Brisbane from 5 to 6 December 2025.

Legislative framework

The obligations that apply to parliamentarians using public resources for conducting their parliamentary business are set out in sections 25 to 28 of the *Parliamentary Business Resources Act 2017* (the PBR Act). Section 6 of the PBR Act defines the meaning of parliamentary business and the Parliamentary Business Resources (Parliamentary Business) Determination 2025 defines the four streams of parliamentary business.

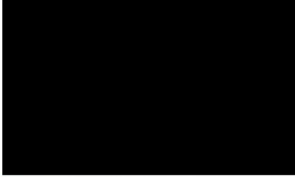
Attachment A details your Commonwealth-funded travel for the relevant period, and we have set out questions for your response. Where we have asked about the nature of your parliamentary business, please reference the definition of Parliamentary Business as outlined in the Determination (**Attachment B**) and provide copies of documentation to support your response, such as diary notes, invitations or media reporting.

OFFICIAL

Please provide a written response via email to assurance@ipea.gov.au, by close of business on **13 March 2026**, or advise us prior to the date if you need more time.

Should you wish to discuss this matter, please contact [REDACTED] on [REDACTED] or assurance@ipea.gov.au.

Yours sincerely



Nicole Pearson

Chief of Transparency, Integrity and Legal
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603

T: 02 6215 3000

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Attachment A

Mr Andrew Willcox MP – Assurance review of travel and travel-related resources

Work Expense	Traveller	Departure Location	Departure Date	Departure Time	Arrival Location	Arrival Date	Arrival Time	Amount (GST excl.)
Airfare – QANTAS Self	Mr Andrew Willcox	Mackay	05/12/2025	8:45 AM	Brisbane	05/12/2025	10:20 AM	\$891.65
Travel Allowance – Brisbane – 1 night – commercial	Mr Andrew Willcox	Mackay			Brisbane	05/12/2025		\$363.00
Airfare – QANTAS Self	Mr Andrew Willcox	Brisbane	06/12/2025	11:00 AM	Mackay	06/12/2025	12:35 PM	\$891.65

1. What was the dominant purpose of your travel to Brisbane from 5 to 6 December 2025?
2. With reference to the Determination (at **Attachment B**), what was the nature of any parliamentary business in Brisbane from 5 to 6 December 2025?
Please provide copies of documentation to support your response, such as diary notes, invitations or media reporting.



Parliamentary Business Resources (Parliamentary Business) Determination 2025

I, Don Farrell, Special Minister of State, make the following determination.

Dated 12 February 2025

Don Farrell
Special Minister of State

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1 Name

This instrument is the *Parliamentary Business Resources (Parliamentary Business) Determination 2025*.

2 Commencement

This instrument commences on the day after this instrument is registered.

3 Authority

This instrument is made under subsections 6(3) and 6(4) of the *Parliamentary Business Resources Act 2017*.

4 Repeal

The *Parliamentary Business Resources (Parliamentary Business) Determination 2017* (F2017L01691) is repealed from the date this instrument commences.

5 Interpretation

- (1) In this instrument:

Act means the *Parliamentary Business Resources Act 2017*.

Note: A number of expressions used in this instrument are defined in the definitions section of the Act, including the following:

- (a) *constituent*;
- (b) *member*;
- (c) *office holder*; and
- (d) *vice regal function*.

- (2) For the avoidance of doubt, an activity specified in a Schedule to this determination is specified whether it takes place within Australia or overseas.

6 Parliamentary business of members

- (1) For the purposes of paragraph 6(4)(a) of the Act, the ***parliamentary duties*** of a member are the activities specified in Schedule 1 for that member.
- (2) For the purposes of paragraph 6(4)(b) of the Act, the ***electorate duties*** of a member are the activities specified in Schedule 2 for that member.
- (3) For the purposes of paragraph 6(4)(c) of the Act, the ***party political duties*** of a member are the activities specified in Schedule 3 for that member.
- (4) For the purposes of paragraph 6(4)(d) of the Act, the ***official duties*** of a member are the activities specified in Schedule 4 for that member.
- (5) For the avoidance of doubt, a member may make a claim for and use public resources under Part 3 of the Act for an activity:
 - (a) undertaken for the dominant purpose of the member's parliamentary business as defined by section 6 of the Act and specified in a Schedule to this determination and to the extent that subsections 26(1) and 26(3) of the Act apply; and
 - (b) which may occur in the context of a federal election.

Note: ***Dominant purpose*** has the meaning set out in section 26 of the Act.

Note: The Act and related instruments set out other limitations on the circumstances in which resources may be provided.

Schedule 1—Parliamentary duties

	Column 1	Column 2
Item	Member (or class)	Parliamentary duties
1	All members who are a senator or member of the House of Representatives	In the member's capacity as a member of the Parliament: (a) Preparing for, participating in and attending to business arising from proceedings of the Parliament, whether by committee of the whole or otherwise; (b) Developing, reviewing or amending legislation or proposed legislation, and activities engaged in for that purpose; (c) Undertaking research, communication (including with stakeholders) or administration connected with the business of the Parliament, the member's policy portfolio, or their role as a member; (d) Preparing for, participating in, or attending to matters arising from an official government, parliamentary or vice regal meeting, event or function; (e) Preparing for, participating in and attending to matters arising from a meeting (including with stakeholders), event or function for the purposes of their role as a member, including in relation to the member's policy portfolio; (f) Preparing for, participating in, or attending to business arising from a non-Parliamentary committee, taskforce or other formal group in which the member participates; (g) Representing the Parliament, in accordance with an approval of the Parliament or a House of the Parliament, and engaging in associated activities for that purpose; (h) Representing a Minister or office holder in their official capacity, at the request of that Minister or office holder, at a meeting, event or function; (i) Representing the Government or Australia, with the approval of the Prime Minister. Note: For Ministers representing the Government or Australia in their capacity as a Minister, this would be part of the member's official duties (see Schedule 4).

Note: Schedule 1 determines the meaning of parliamentary duties in paragraph 6(4)(a) of the Act.

Schedule 2—Electorate duties

	Column 1	Column 2
Item	Member (or class)	Electorate duties
1	All members who are a senator or member of the House of Representatives	In the member's capacity as their constituent's elected representative: (a) Facilitating and participating in debate, discussion, a meeting, event or function, or undertaking research or administrative functions relating to matters of importance or interest to constituents (including matters that do not relate exclusively to constituents, such as matters of national importance); (b) Otherwise communicating with constituents; (c) Representing the views and interests of constituents.

Note: Schedule 2 determines the meaning of electorate duties in paragraph 6(4)(b) of the Act.

Schedule 3—Party political duties

	Column 1	Column 2
Item	Member (or class)	Party political duties
1	All members who are a senator or member of the House of Representatives	Participating in any of the following in their capacity as an elected Senator or member of the House of Representatives: (a) A formal meeting of a political party (including a meeting of the party executive, a committee or a subcommittee); (b) A national, state or territory conference of a political party.
2	All members who are a senator or member of the House of Representatives	Participating in any of the following in their capacity as an elected Senator or member of the House of Representatives as a member of a political party or in collaboration with another group of members: (a) Developing policies, proposals and plans, and engaging in related activities including when the policies, proposals and plans may be used by the member or a member's political party or group in the context of a federal election; (b) Engaging or working with an administrative support function or headquarters used by a political party or by a group of members, including in the context of a federal election; (c) Participating in an event, activity or function concerning matters identified in paragraphs (a) and (b) above.
3	A member of the House of Representatives whose electoral division will be abolished or changed because of a redistribution	Communicating with persons provided that: (a) those persons would be constituents in a new or altered electoral division created or changed because of that redistribution; and (b) the communication does not occur until the day after the date on which the final determination of the name and boundaries of the new electoral division is made in accordance with section 73 of the <i>Commonwealth Electoral Act 1918</i> .

Note: Schedule 3 determines the meaning of party political duties in paragraph 6(4)(c) of the Act.

Schedule 4—Official duties

	Column 1	Column 2
Item	Member (or class)	Official duties
1	All office holders and Ministers of State	In the member's official capacity (being their capacity as a Minister or office holder, as the case may be): (a) Exercising the powers or functions, or performing the duties, of the member's office, or activities engaged in for the purposes of doing so; (b) Attending an event to which the member has been invited in their official capacity; (c) Other activities directly related to, and engaged in for the purposes of, performing the member's official role.

Note: Schedule 4 determines the meaning of official duties in paragraph 6(4)(d) of the Act.

From: Willcox, Andrew (MP Office) [REDACTED]@aph.gov.au>
Sent: Tuesday, 10 March 2026 6:04 PM
To: Assurance
Cc: Willcox, Andrew (MP)
Subject: CM: Assurance review of travel and travel-related resources [SEC=OFFICIAL]
Attachments: First Letter - IPEA to Mr Andrew Willcox MP.pdf; Attachment A - Travel Data.pdf; Attachment B - Parliamentary Business Resources (Parliamentary Businesss) Determination.pdf; Diary.pdf; 001727 Visit to Bayer Pinkenba ; 001727 Visit to Bayer Pinkenba ; Diary invite from [REDACTED].pdf; Comcar 2.pdf; Comcar.pdf

Good afternoon

Question 1: Dominant purpose was to visit Brisbane manufacturing sites as part of Andrew's role Shadow Assistant Minister for Manufacturing and Sovereign Capability.

Question 2: Determination – Official Duties as Shadow Assistant Minister for Manufacturing and Sovereign Capability

Please find attached copy of diary and emails from Bayer.

It is noted that Cook Medical had to cancel due to Executive Meeting being scheduled for the same time so were unable to provide Andrew with the tour as organised.

Regards

[REDACTED] | Diary Manager



To have your say [click here](#)

Follow Andrew on Socials: Facebook [Andrewwillcoxmp](#) | Instagram [Andrewwillcoxmp](#) | LinkedIn [Andrewwillcoxmp](#)

From: Assurance <Assurance@ipea.gov.au>
Sent: Thursday, 26 February 2026 10:25 AM
To: Willcox, Andrew (MP Office) [REDACTED]
Cc: Assurance <Assurance@ipea.gov.au>
Subject: Assurance review of travel and travel-related resources [SEC=OFFICIAL]

OFFICIAL

Mr Andrew Willcox MP
Member for Dawson

Dear Mr Willcox

Attached please find correspondence from the Independent Parliamentary Expenses Authority.

Sincerely

Nicole Pearson

Chief of Transparency, Integrity and Legal
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603

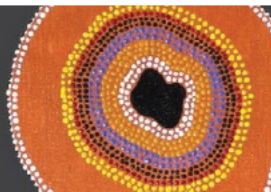
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W: www.ipea.gov.au

Social: [LinkedIn](#) / [X](#)

The Independent Parliamentary Expenses Authority acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to Land, Waters and Community. We pay our respects to the people, the cultures, and the elders past, present and emerging.



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OFFICIAL



Australian Government
Independent Parliamentary
Expenses Authority

26 February 2026

Mr Andrew Willcox MP

Member for Dawson
PO Box 1697
Mackay, QLD, 4740

Email: [REDACTED]@aph.gov.au

Dear Mr Willcox

Assurance Review of travel and travel-related resources

The Independent Parliamentary Expenses Authority (IPEA) has a responsibility under the *Independent Parliamentary Expenses Authority Act 2017* to undertake assurance activities in relation to the work expenses of members of parliament.

Please note that IPEA publishes completed assurance reviews on the website at www.ipea.gov.au/assurance-audit/published-assurance-reviews.

IPEA is undertaking an Assurance Review of travel and travel-related resources accessed in relation to your travel to Brisbane from 5 to 6 December 2025.

Legislative framework

The obligations that apply to parliamentarians using public resources for conducting their parliamentary business are set out in sections 25 to 28 of the *Parliamentary Business Resources Act 2017* (the PBR Act). Section 6 of the PBR Act defines the meaning of parliamentary business and the Parliamentary Business Resources (Parliamentary Business) Determination 2025 defines the four streams of parliamentary business.

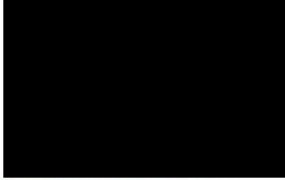
Attachment A details your Commonwealth-funded travel for the relevant period, and we have set out questions for your response. Where we have asked about the nature of your parliamentary business, please reference the definition of Parliamentary Business as outlined in the Determination (**Attachment B**) and provide copies of documentation to support your response, such as diary notes, invitations or media reporting.

OFFICIAL

Please provide a written response via email to assurance@ipea.gov.au, by close of business on **13 March 2026**, or advise us prior to the date if you need more time.

Should you wish to discuss this matter, please contact [REDACTED] on [REDACTED] or assurance@ipea.gov.au.

Yours sincerely



Nicole Pearson

Chief of Transparency, Integrity and Legal
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603

T: 02 6215 3000

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W: www.ipea.gov.au

Attachment A

Mr Andrew Willcox MP – Assurance review of travel and travel-related resources

Work Expense	Traveller	Departure Location	Departure Date	Departure Time	Arrival Location	Arrival Date	Arrival Time	Amount (GST excl.)
Airfare – QANTAS Self	Mr Andrew Willcox	Mackay	05/12/2025	8:45 AM	Brisbane	05/12/2025	10:20 AM	\$891.65
Travel Allowance – Brisbane – 1 night – commercial	Mr Andrew Willcox	Mackay			Brisbane	05/12/2025		\$363.00
Airfare – QANTAS Self	Mr Andrew Willcox	Brisbane	06/12/2025	11:00 AM	Mackay	06/12/2025	12:35 PM	\$891.65

1. What was the dominant purpose of your travel to Brisbane from 5 to 6 December 2025?
2. With reference to the Determination (at **Attachment B**), what was the nature of any parliamentary business in Brisbane from 5 to 6 December 2025?
Please provide copies of documentation to support your response, such as diary notes, invitations or media reporting.



Parliamentary Business Resources (Parliamentary Business) Determination 2025

I, Don Farrell, Special Minister of State, make the following determination.

Dated 12 February 2025

Don Farrell
Special Minister of State

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1 Name

This instrument is the *Parliamentary Business Resources (Parliamentary Business) Determination 2025*.

2 Commencement

This instrument commences on the day after this instrument is registered.

3 Authority

This instrument is made under subsections 6(3) and 6(4) of the *Parliamentary Business Resources Act 2017*.

4 Repeal

The *Parliamentary Business Resources (Parliamentary Business) Determination 2017* (F2017L01691) is repealed from the date this instrument commences.

5 Interpretation

- (1) In this instrument:

Act means the *Parliamentary Business Resources Act 2017*.

Note: A number of expressions used in this instrument are defined in the definitions section of the Act, including the following:

- (a) *constituent*;
- (b) *member*;
- (c) *office holder*; and
- (d) *vice regal function*.

- (2) For the avoidance of doubt, an activity specified in a Schedule to this determination is specified whether it takes place within Australia or overseas.

6 Parliamentary business of members

- (1) For the purposes of paragraph 6(4)(a) of the Act, the ***parliamentary duties*** of a member are the activities specified in Schedule 1 for that member.
- (2) For the purposes of paragraph 6(4)(b) of the Act, the ***electorate duties*** of a member are the activities specified in Schedule 2 for that member.
- (3) For the purposes of paragraph 6(4)(c) of the Act, the ***party political duties*** of a member are the activities specified in Schedule 3 for that member.
- (4) For the purposes of paragraph 6(4)(d) of the Act, the ***official duties*** of a member are the activities specified in Schedule 4 for that member.
- (5) For the avoidance of doubt, a member may make a claim for and use public resources under Part 3 of the Act for an activity:
 - (a) undertaken for the dominant purpose of the member's parliamentary business as defined by section 6 of the Act and specified in a Schedule to this determination and to the extent that subsections 26(1) and 26(3) of the Act apply; and
 - (b) which may occur in the context of a federal election.

Note: ***Dominant purpose*** has the meaning set out in section 26 of the Act.

Note: The Act and related instruments set out other limitations on the circumstances in which resources may be provided.

Schedule 1—Parliamentary duties

	Column 1	Column 2
Item	Member (or class)	Parliamentary duties
1	All members who are a senator or member of the House of Representatives	In the member's capacity as a member of the Parliament: (a) Preparing for, participating in and attending to business arising from proceedings of the Parliament, whether by committee of the whole or otherwise; (b) Developing, reviewing or amending legislation or proposed legislation, and activities engaged in for that purpose; (c) Undertaking research, communication (including with stakeholders) or administration connected with the business of the Parliament, the member's policy portfolio, or their role as a member; (d) Preparing for, participating in, or attending to matters arising from an official government, parliamentary or vice regal meeting, event or function; (e) Preparing for, participating in and attending to matters arising from a meeting (including with stakeholders), event or function for the purposes of their role as a member, including in relation to the member's policy portfolio; (f) Preparing for, participating in, or attending to business arising from a non-Parliamentary committee, taskforce or other formal group in which the member participates; (g) Representing the Parliament, in accordance with an approval of the Parliament or a House of the Parliament, and engaging in associated activities for that purpose; (h) Representing a Minister or office holder in their official capacity, at the request of that Minister or office holder, at a meeting, event or function; (i) Representing the Government or Australia, with the approval of the Prime Minister. Note: For Ministers representing the Government or Australia in their capacity as a Minister, this would be part of the member's official duties (see Schedule 4).

Note: Schedule 1 determines the meaning of parliamentary duties in paragraph 6(4)(a) of the Act.

Schedule 2—Electorate duties

	Column 1	Column 2
Item	Member (or class)	Electorate duties
1	All members who are a senator or member of the House of Representatives	In the member's capacity as their constituent's elected representative: (a) Facilitating and participating in debate, discussion, a meeting, event or function, or undertaking research or administrative functions relating to matters of importance or interest to constituents (including matters that do not relate exclusively to constituents, such as matters of national importance); (b) Otherwise communicating with constituents; (c) Representing the views and interests of constituents.

Note: Schedule 2 determines the meaning of electorate duties in paragraph 6(4)(b) of the Act.

Schedule 3—Party political duties

	Column 1	Column 2
Item	Member (or class)	Party political duties
1	All members who are a senator or member of the House of Representatives	Participating in any of the following in their capacity as an elected Senator or member of the House of Representatives: (a) A formal meeting of a political party (including a meeting of the party executive, a committee or a subcommittee); (b) A national, state or territory conference of a political party.
2	All members who are a senator or member of the House of Representatives	Participating in any of the following in their capacity as an elected Senator or member of the House of Representatives as a member of a political party or in collaboration with another group of members: (a) Developing policies, proposals and plans, and engaging in related activities including when the policies, proposals and plans may be used by the member or a member's political party or group in the context of a federal election; (b) Engaging or working with an administrative support function or headquarters used by a political party or by a group of members, including in the context of a federal election; (c) Participating in an event, activity or function concerning matters identified in paragraphs (a) and (b) above.
3	A member of the House of Representatives whose electoral division will be abolished or changed because of a redistribution	Communicating with persons provided that: (a) those persons would be constituents in a new or altered electoral division created or changed because of that redistribution; and (b) the communication does not occur until the day after the date on which the final determination of the name and boundaries of the new electoral division is made in accordance with section 73 of the <i>Commonwealth Electoral Act 1918</i> .

Note: Schedule 3 determines the meaning of party political duties in paragraph 6(4)(c) of the Act.

Schedule 4—Official duties

Column 1		Column 2
Item	Member (or class)	Official duties
1	All office holders and Ministers of State	In the member's official capacity (being their capacity as a Minister or office holder, as the case may be): (a) Exercising the powers or functions, or performing the duties, of the member's office, or activities engaged in for the purposes of doing so; (b) Attending an event to which the member has been invited in their official capacity; (c) Other activities directly related to, and engaged in for the purposes of, performing the member's official role.

Note: Schedule 4 determines the meaning of official duties in paragraph 6(4)(d) of the Act.

5 December 2025

Friday

December 2025							January 2026						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6				1	2	3	4
	8	9	10	11	12	13		5	6	7	8	9	10
	15	16	17	18	19	20		12	13	14	15	16	17
	22	23	24	25	26	27		19	20	21	22	23	24
	29	30	31					26	27	28	29	30	31

	FRIDAY
5	
	From 4 Dec Mackay (1 Night) Brisbane (1 Night) Queensland 4110)) To 6 Dec
7 AM	
8	
9	Flight - Mackay to Brisbane -
10	10:20am COMCAR - Brisbane Airport - Bayer - Cook Medical
11	10:45 Tour of Bayer facility Bayer CropScience (261 Tingira Street, Pinkenba QLD 4008)
12 PM	CANCELLED 12:00pm Visit to Cook Medical Cook Medical Australia (95 Brandl Street, Eight Mile Plains Queen:
	COMCAR - from Bayer to - approx 40 mins
1	
2	
3	
4	
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6 December 2025

Saturday

December 2025							January 2026						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

	SATURDAY
6	From 5 Dec Brisbane (1 Night) Queensland 4110)) Mackay (1 Night) To 7 Dec
7 AM	
8	8:00am COMCAR - - - Brisbane Airport -
9	Meeting with (Developer of Fairfield Waters) New Farm Queensland 4005)
10	
11	- Brisbane to Mackay -
12 PM	
1	
2	
3	
4	
5	
6	

From: [Willcox, Andrew \(MP Office\)](#)
To: [REDACTED]
Cc: [Willcox, Andrew \(MP Office\)](#)
Subject: 001727 Visit to Bayer Pinkenba

Hi [REDACTED]

Thanks, Andrew should arrive around 10:45am, maybe a little earlier.

Regards

[REDACTED] | Diary Manager



To have your say [click here](#)

Follow Andrew on Socials: Facebook [Andrewwillcoxmp](#) | Instagram [Andrewwillcoxmp](#) | LinkedIn [Andrewwillcoxmp](#)

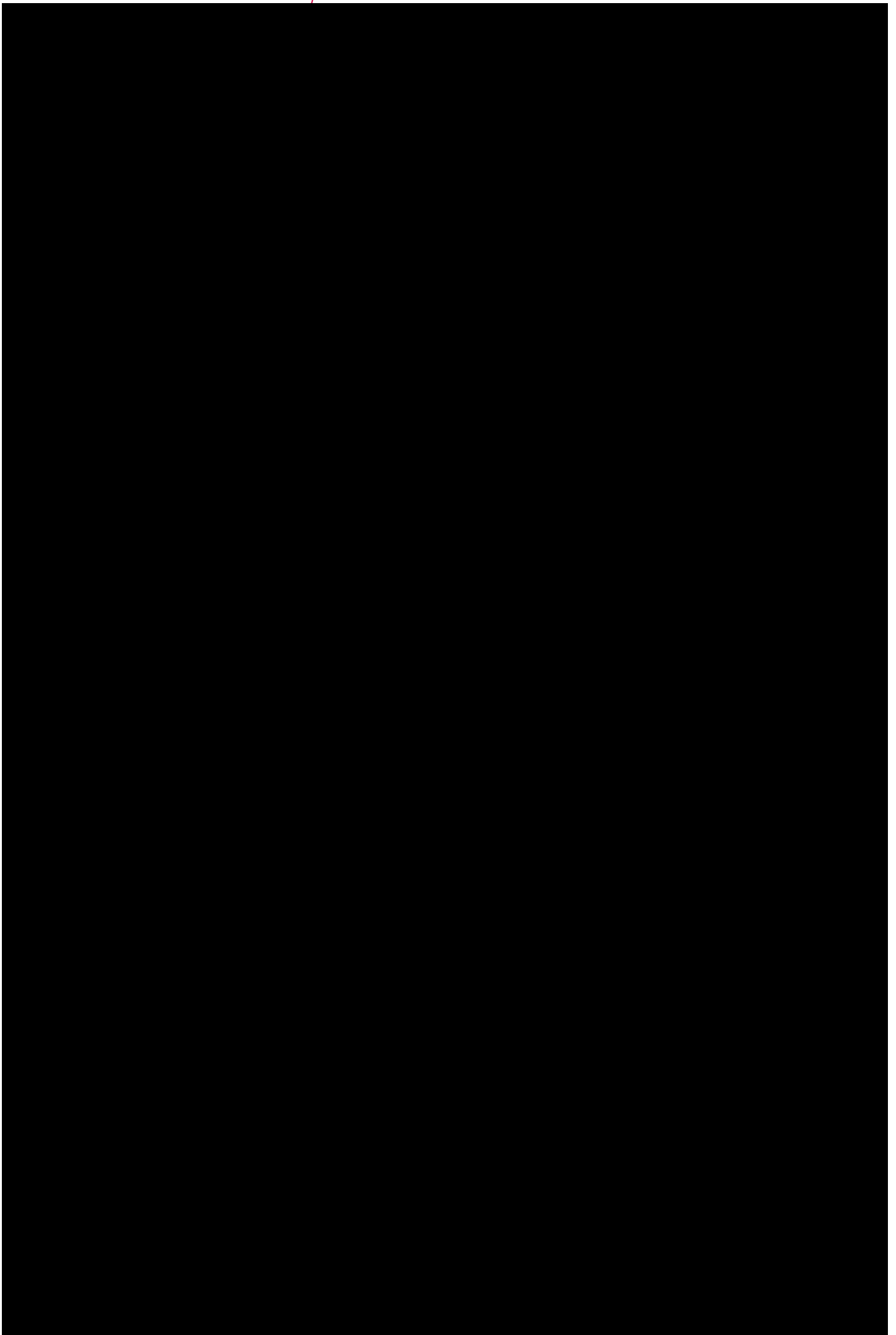
From: [REDACTED] <[REDACTED]@bayer.com>
Sent: Wednesday, 19 November 2025 4:54 PM
To: Willcox, Andrew (MP Office) <[REDACTED]@aph.gov.au>
Subject: Visit to Bayer Pinkenba

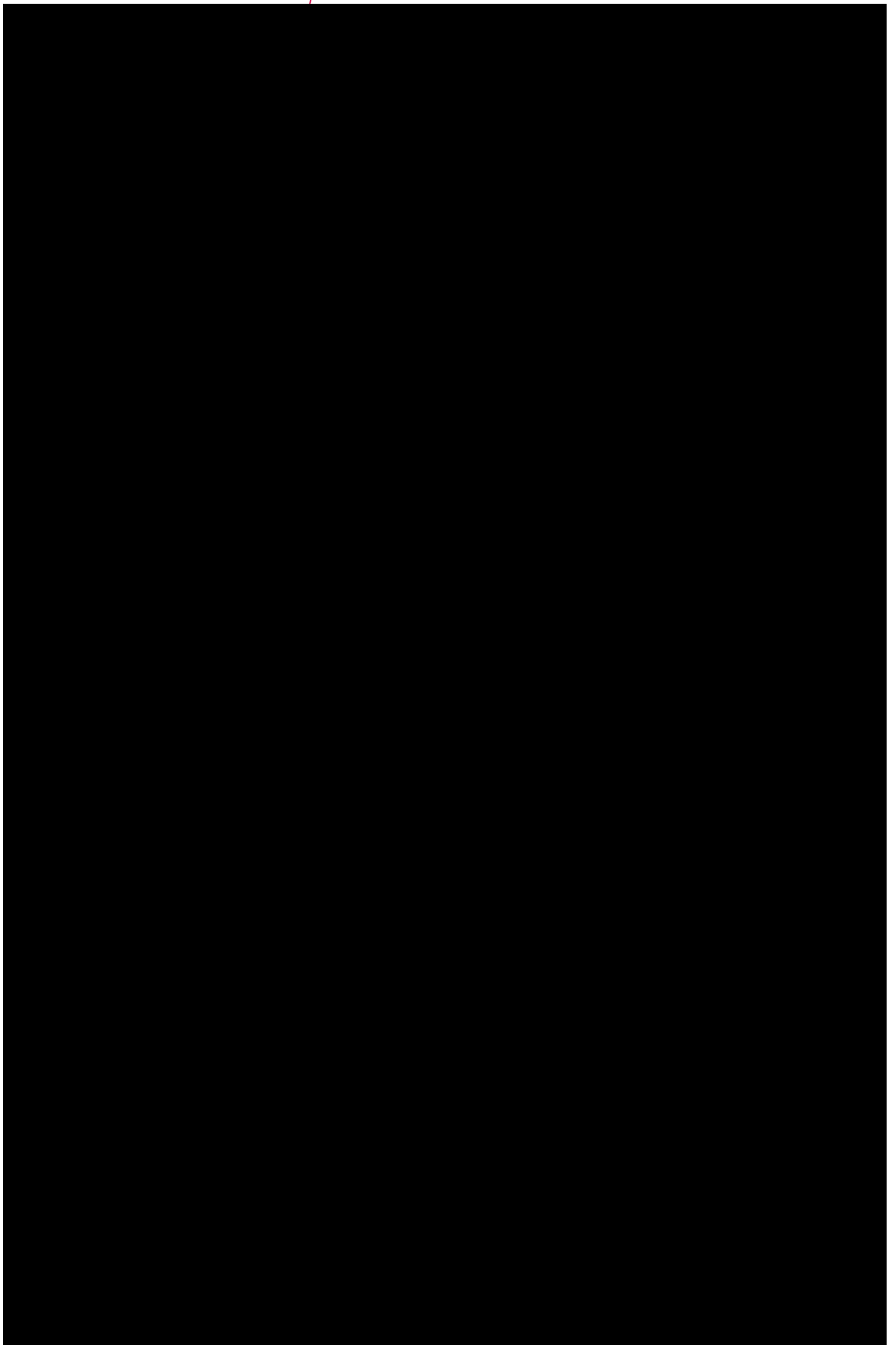
Good afternoon team

Just coming back to you on the potential of organising a visit to our Pinkenba site on 5 December - our managing director is likely able to make this date if it still works on your end. Apologies for missing a call this afternoon!

Kind regards

[REDACTED]





From: [REDACTED] (A. Willcox, MP)
To: [Willcox, Andrew \(MP\)](#)
Subject: 001727 Visit to Bayer Pinkenba
Attachments: [251121 Pinkenba site visit.docx](#)

Information from site visit.

From: [REDACTED]@bayer.com>
Sent: Tuesday, 9 December 2025 3:40 PM
To: Willcox, Andrew (MP Office) [REDACTED]@aph.gov.au>
Subject: Re: 001727 Visit to Bayer Pinkenba

Good afternoon - thank you again for coordinating last week's visit to the Pinkenba site, our team really enjoyed talking to Andrew and wanted to pass on their thanks for the time he spent to really understand our operations.

I've attached a briefing note that covers much of what we spoke about on the day - always happy to answer subsequent questions as well (and apologies, had trouble converting to a PDF).

I can send photos either via email or text, which would be better for you?

Kind regards

[REDACTED]

From: [REDACTED]@bayer.com>
Sent: Tuesday, December 2, 2025 2:30 PM
To: Willcox, Andrew (MP Office) <[REDACTED]@aph.gov.au>
Subject: Re: 001727 Visit to Bayer Pinkenba

Hi again [REDACTED], looking forward to seeing Andrew on Friday!

Just a few things from me:

- Site PPE requirements are long sleeves, long pants, closed toe shoes. I know he probably has this covered but just making sure you're aware!
- we have a few stops planned on our tour to cover the 45 mins but also happy to provide a light lunch afterwards if Andrew doesn't have to head off immediately
- our comms manager is coming up to the site so we can take some photos if that's okay with you - can also help take some video/photo content for Andrew's socials if you'd like

cheers

[REDACTED]

From: Willcox, Andrew (MP Office) <[REDACTED]@aph.gov.au>
Sent: Friday, November 21, 2025 11:11:03 AM
To: [REDACTED]@bayer.com>
Cc: Willcox, Andrew (MP Office) <[REDACTED]@aph.gov.au>
Subject: 001727 Visit to Bayer Pinkenba

Hi [REDACTED]

Thanks, Andrew should arrive around 10:45am, maybe a little earlier.

Regards

[REDACTED] | Diary Manager



To have your say [click here](#)

Follow Andrew on Socials: Facebook [Andrewwillcoxmp](#) | Instagram [Andrewwillcoxmp](#) | LinkedIn [Andrewwillcoxmp](#)

From: [REDACTED]@bayer.com>
Sent: Wednesday, 19 November 2025 4:54 PM
To: Willcox, Andrew (MP Office) [REDACTED]@aph.gov.au>
Subject: Visit to Bayer Pinkenba

Good afternoon team

Just coming back to you on the potential of organising a visit to our Pinkenba site on 5 December - our managing director is likely able to make this date if it still works on your end. Apologies for missing a call this afternoon!

Kind regards

[REDACTED]

(A. Willcox, MP)

From: noreply@comcar <noreply@finance.gov.au>
Sent: Friday, 5 December 2025 1:32 PM
To: (A. Willcox, MP)
Subject: COMCAR Trip booking finalisation for Trip Reference: 341153 [SEC=OFFICIAL]
Categories: Travel



Australian Government
COMCAR

Dear Mr Andrew Willcox MP,

Your COMCAR booking is **complete**. Below is a summary of the trip details:

Trip Reference: 341153

Pick up date: 05/12/2025

Pick up time: 10:20

Pick up location:

Brisbane Domestic Airport - Dryandra Rd, Brisbane Airport QLD 4008, Australia

Instructions:

Stops:

Bayer CropScience, 261 Tingira St, Pinkenba QLD 4008, Australia @ 10:32 for 58 mins

Cook Medical Australia, 95 Brandl St, Eight Mile Plains QLD 4113, Australia @ 11:51 for 54 mins

Drop off location:

QLD 4116, Australia

Instructions:

End approx. 13:10

Vehicle: Sedan

Flight No:

Account Holder: Mr Andrew Willcox MP

Passenger: Mr Andrew Willcox MP

Rear Facing: 0

Forward Facing: 0

Booster: 0

Charges: \$457.07

Manage your bookings by logging onto the [CARS web portal](#).
Alternatively, contact COMCAR Client Liaison on or at
COMCAR@finance.gov.au
DO NOT REPLY to this notification. The mailbox is not monitored.

From: Assurance
Sent: Wednesday, 20 May 2026 1:42 PM
To: 'Willcox, Andrew (MP Office)'; Assurance
Cc: Willcox, Andrew (MP)
Subject: CM: RE: Assurance review of travel and travel-related resources [SEC=OFFICIAL]
Attachments: Second Letter - IPEA to Mr Andrew Willcox MP.pdf; Attachment A - Travel Data.pdf

OFFICIAL

Mr Andrew Willcox MP
Member for Dawson

Dear Mr Willcox

Please find attached further correspondence from the Independent Parliamentary Expenses Authority.

Sincerely

Nicole Pearson

Chief of Transparency, Integrity and Legal
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603

T: +61 2 6215 3000

E: assurance@ipea.gov.au

W: www.ipea.gov.au

Social: [LinkedIn](#) / [X](#)

The Independent Parliamentary Expenses Authority acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to Land, Waters and Community. We pay our respects to the people, the cultures, and the elders past, present and emerging.



From: Willcox, Andrew (MP Office) <[REDACTED]@aph.gov.au>
Sent: Tuesday, 10 March 2026 6:04 PM
To: Assurance <Assurance@ipea.gov.au>
Cc: Willcox, Andrew (MP) [REDACTED]@aph.gov.au>
Subject: Assurance review of travel and travel-related resources [SEC=OFFICIAL]

Good afternoon

Question 1: Dominant purpose was to visit Brisbane manufacturing sites as part of Andrew's role Shadow Assistant Minister for Manufacturing and Sovereign Capability.

Question 2: Determination – Official Duties as Shadow Assistant Minister for Manufacturing and Sovereign Capability

Please find attached copy of diary and emails from Bayer.

It is noted that Cook Medical had to cancel due to Executive Meeting being scheduled for the same time so were unable to provide Andrew with the tour as organised.

Regards

Diary Manager



To have your say [click here](#)

Follow Andrew on Socials: Facebook [Andrewwillcoxmp](#) | Instagram [Andrewwillcoxmp](#) | LinkedIn [Andrewwillcoxmp](#)

OFFICIAL



Australian Government
Independent Parliamentary
Expenses Authority

20 May 2026

Mr Andrew Willcox MP

Member for Dawson
PO Box 1697
Mackay, QLD, 4740

Email: [REDACTED]@aph.gov.au

Dear Mr Willcox

Assurance Review of travel and travel-related resources

Thank you for your response of 10 March 2026 to IPEA's assurance review of travel and travel-related resources accessed in relation to your travel to Brisbane from 5 to 6 December 2025.

You have advised that the dominant purpose of your travel was to visit Brisbane manufacturing sites in your capacity as Shadow Assistant Minister for Manufacturing and Sovereign Capability, and attached your diary and email correspondence in support of this response.

IPEA has additional questions in relation to this matter.

1. From the information provided, it appears that your visits to manufacturing sites concluded at 12:30pm on Friday 5 December 2025. Please advise whether any further meetings in Brisbane on 5 and 6 December were for the dominant purpose of parliamentary business, and if so, the nature of the parliamentary business.
2. The obligations that apply to parliamentarians using public resources for conducting their parliamentary business are set out in sections 25 to 28 of the *Parliamentary Business Resources Act 2017* (the PBR Act). One of these obligations is ensuring value for money, taking into account the need to conduct your parliamentary business. For the two COMCAR trips identified in **Attachment A**, please provide the reasons the car was not dismissed and a subsequent car booked for onward/return travel, and describe the value for money considerations you took into account in these instances.

OFFICIAL

Please provide a written response via email to assurance@ipea.gov.au, by close of business on **29 May 2026**, or advise us prior to the date if you need more time.

Should you wish to discuss this matter, please contact [REDACTED] on [REDACTED] or assurance@ipea.gov.au.

Yours sincerely



Nicole Pearson

Chief of Transparency, Integrity and Legal
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603

T: 02 6215 3000

E: assurance@ipea.gov.au

W: www.ipea.gov.au

Attachment A

Mr Andrew Willcox MP – Assurance review of travel and travel-related resources

Work Expense	Traveller	Departure Location	Departure Date	Departure Time	Arrival Location	Arrival Date	Arrival Time	Amount (GST excl.)
Airfare – QANTAS Self	Mr Andrew Willcox	Mackay	05/12/2025	8:45 AM	Brisbane	05/12/2025	10:20 AM	\$891.65
COMCAR	Mr Andrew Willcox	Brisbane Airport	05/12/2025	10:16 AM	Brisbane	05/12/2025	1:17 PM	\$457.07
Travel Allowance – Brisbane – 1 night – commercial	Mr Andrew Willcox	Mackay			Brisbane	05/12/2025		\$363.00
COMCAR	Mr Andrew Willcox	Acacia Ridge	06/12/2025	8:00 AM	Brisbane Airport	06/12/2025	10:15 AM	\$307.58
Airfare – QANTAS Self	Mr Andrew Willcox	Brisbane	06/12/2025	11:00 AM	Mackay	06/12/2025	12:35 PM	\$891.65

From: Willcox, Andrew (MP) <[REDACTED]@aph.gov.au>
Sent: Thursday, 28 May 2026 10:05 AM
To: Assurance
Cc: Willcox, Andrew (MP)
Subject: FW: Assurance review of travel and travel-related resources [SEC=OFFICIAL]
Attachments: Second Letter - IPEA to Mr Andrew Willcox MP.pdf; Attachment A - Travel Data.pdf

Good morning,

In response to your correspondence dated 20 May 2026, please find below answers to your questions.

1. From the information provided, it appears that your visits to manufacturing sites concluded at 12:30pm on Friday 5 December 2025. Please advise whether any further meetings in Brisbane on 5 and 6 December were for the dominant purpose of parliamentary business, and if so, the nature of the parliamentary business.

The meeting held on Saturday 6 December at 9:00am was with [REDACTED] who is a developer, based in Brisbane but has property in Fairfield in the Dawson electorate. He has a large parcel of land to develop and wanted to discuss what manufacturing opportunities might exist for this area. He is prepared to design and construct purpose-built warehouse/facilities if there were prospective industries interested. The diary page for Saturday 6 December was provided previously but in error this meeting was not explained, apologies for that.

2. The obligations that apply to parliamentarians using public resources for conducting their parliamentary business are set out in sections 25 to 28 of the *Parliamentary Business Resources Act 2017* (the PBR Act). One of these obligations is ensuring value for money, taking into account the need to conduct your parliamentary business. For the two COMCAR trips identified in **Attachment A**, please provide the reasons the car was not dismissed and a subsequent car booked for onward/return travel, and describe the value for money considerations you took into account in these instances.

My thought process was to google where Comcar was in Brisbane. Google search below showed Pin near Eagle Street Pier.

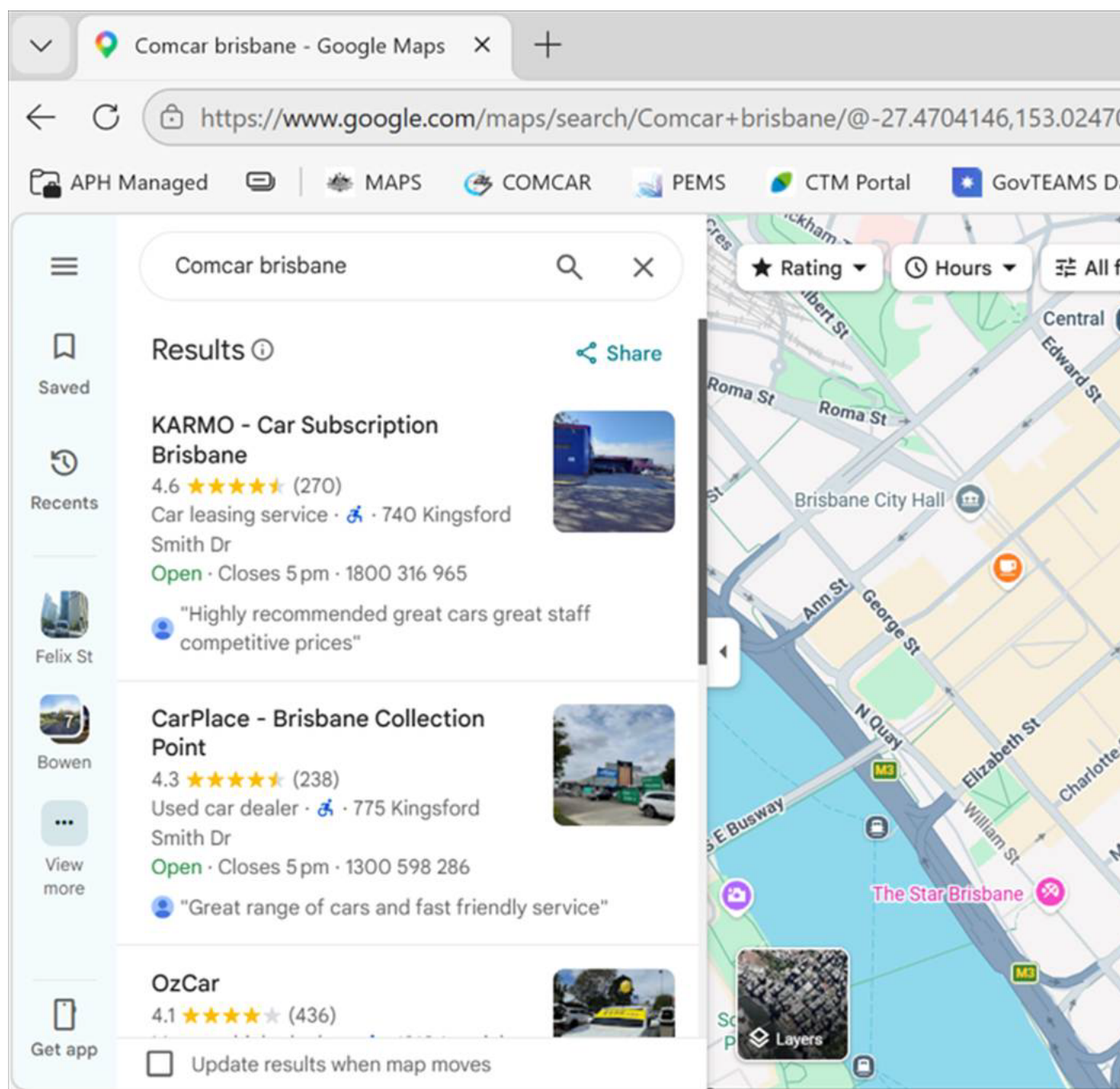
First Trip

I determined that retaining the vehicle for the duration of my itinerary was the most cost-effective and logistically viable approach. Travel time from Eagle Street to [REDACTED], is approximately 30 to 40 minutes under mild traffic conditions; booking multiple, individual point-to-point transfers would have resulted in compounding costs. When factoring in cumulative travel times and recurring tolls, also the consideration I had my luggage in the vehicle, I decided that holding the car to take me to each consecutive meeting and finally to my accommodation delivered the best value for money.

Second Trip

To manage a tight and unpredictable schedule, I travelled from my accommodation to Brunswick with my luggage, before continuing directly to the airport. Given that the meeting duration was uncertain, returning to my accommodation to retrieve bags would have created an unacceptable scheduling risk

as well as additional travel cost; holding the vehicle with the luggage allowed me to depart immediately for my flight the moment the meeting concluded. I believed all things considered this was the best value for money.



Kind regards
Andrew

Andrew WILLCOX MP

FEDERAL MEMBER FOR **DAWSON**
SHADOW ASSISTANT MINISTER FOR
MANUFACTURING AND SOVEREIGN CAPABILITY

📍 Level 2/47 Gordon Street, Mackay, QLD 4740
📬 PO Box 1697, Mackay, QLD 4740
☎ (07) 4944 0662 📧 [REDACTED]@aph.gov.au



From: Assurance <Assurance@ipea.gov.au>

Sent: Wednesday, 20 May 2026 1:42 PM

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Cc: Willcox, Andrew (MP) [REDACTED]@aph.gov.au

Subject: RE: Assurance review of travel and travel-related resources [SEC=OFFICIAL]

OFFICIAL

Mr Andrew Willcox MP
Member for Dawson

Dear Mr Willcox

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Sincerely

Nicole Pearson

Chief of Transparency, Integrity and Legal
Independent Parliamentary Expenses Authority
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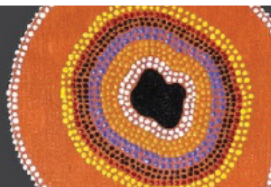
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Regards

[REDACTED] | Diary Manager



To have your say [click here](#)

Follow Andrew on Socials: Facebook [Andrewwillcoxmp](#) | Instagram [Andrewwillcoxmp](#) | LinkedIn [Andrewwillcoxmp](#)

Be careful with this message

External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.

OFFICIAL



Australian Government
Independent Parliamentary
Expenses Authority

20 May 2026

Mr Andrew Willcox MP

Member for Dawson
PO Box 1697
Mackay, QLD, 4740

Email [REDACTED]@aph.gov.au

Dear Mr Willcox

Assurance Review of travel and travel-related resources

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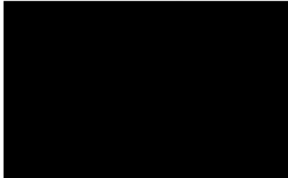
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Yours sincerely



Nicole Pearson

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