s22(1)

From: Overseas Travel <overseastravel@ipea.gov.au>
Sent: Tuesday, 9 September 2025 3:32 PM
To: CTM IPEA
Subject: RE: Flights for Minister Wells and adviser NY [SEC=OFFICIAL:Sensitive, ACCESS=Personal-Privacy]

OFFICIAL:Sensitive
Personal Privacy

Hi s47F

Yes, please go ahead with ticketing based on the Department of Infrastructures acceptance of liability for costs should the trip not be approved by the PM.

Kind regards
s47F

s47F
International Travel Officer, Travel Expenses and Contracts Branch
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603
T: +61 2 6215 3000
E: overseastravel@ipea.gov.au
W: www.ipea.gov.au
Social: LinkedIn / X

The Independent Parliamentary Expenses Authority acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to Land, Waters and Community. We pay our respects to the people, the cultures, and the elders past, present and emerging.

From: CTM IPEA
Sent: Tuesday, 9 September 2025 3:28 PM
To: Overseas Travel
Subject: Fw: Flights for Minister Wells and adviser NY [SEC=OFFICIAL:Sensitive, ACCESS=Personal-Privacy]

Hello Team,

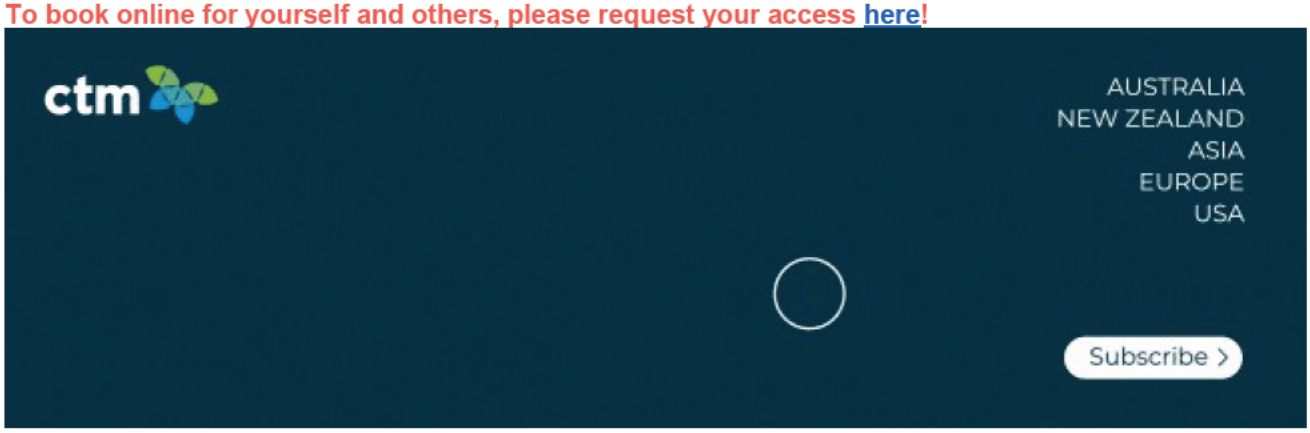
Are we able to proceed with ticking flights for Minister Wells?

Many Thanks,

s47F

CTM Travel Team

p | 1800 187 584 | +61 2 8286 7499 e | ipea@travelctm.com w | travelctm.com
Corporate Travel Management | Parliament House, Parliament Dr, Canberra ACT 2600
To book online for yourself and others, please request your access here!



From: s47F [redacted]
Sent: Tuesday, 9 September 2025 1:42 PM
To: overseastravel@ipea.gov.au <overseastravel@ipea.gov.au>
Cc: CTM IPEA <IPEA@travelctm.com>; s47F [redacted] Online Safety International <OnlineSafetyInternational@infrastructure.gov.au>
Subject: Flights for Minister Wells and adviser NY [SEC=OFFICIAL:Sensitive, ACCESS=Personal-Privacy]

OFFICIAL: Sensitive // Personal-Privacy

OFFICIAL:Sensitive, Personal-Privacy

Hello

With regard to the attached flights for Minister Wells and s47F [redacted] – the Department accepts financial liability for any cancellation and no show fees (noting my understanding is the fare rules state *Cancellations are permitted with full refund.)*

Please proceed with booking.

Kind regards
s47F [redacted]

s47F [redacted]
Director • International Engagement • Digital Platforms, International and Policy Branch
Digital Platforms, Safety and Classification Division
s47F [redacted]
GPO Box 594 Canberra, ACT 2601

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts
CONNECTING AUSTRALIANS • ENRICHING COMMUNITIES • EMPOWERING REGIONS

infrastructure.gov.au

I would like to acknowledge the traditional custodians of this land on which we meet, work and live.
I recognise and respect their continuing connection to the land, waters and communities.
I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.

This material may contain 'personal information' as defined under section 6 of the *Privacy Act 1988*

OFFICIAL: Sensitive // Personal-Privacy

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s22(1) [redacted]

From: CTM IPEA <IPEA@travelctm.com>
Sent: Tuesday, 9 September 2025 4:47 PM
To: s47F [redacted]
Cc: s47F [redacted] Online Safety International; s47F [redacted] Overseas Travel
Subject: Re: Flights for Minister Wells and adviser NY [SEC=OFFICIAL:Sensitive, ACCESS=Personal-Privacy]
Attachments: B15787261-s47F [redacted] -Itinerary-&-Costing---Full.pdf; B15787201-WELLS_ANIKA-MS-Itinerary-&-Costing---Full.pdf

Hello s47F [redacted]

Thank you for providing this. We have ticketed the NYC to BNE/MEL flights for both travellers and the itineraries are attached.

As discussed - below is an option for the 20SEP to fly from Sydney to New York. We have not yet held seats - we will await your request to do so. The fare would be fully refundable and we would have until 15SEP to issue tickets. Please let us know if you would like for us to hold seats for both passengers.

Trip Prop

Flight Option 1
Sat, Sep 20

SYD Sydney **- JFK** New York Jfk

Qantas Airways QF 3

SYD · Sydney
Sep 20, 09:10

JFK · New York Jfk
Sep 20, 16:20

Business · 1345 Miles
Seats: N/A **Aircraft:** Boeing 787-9 Jet **Meal:** Hot piece(s)

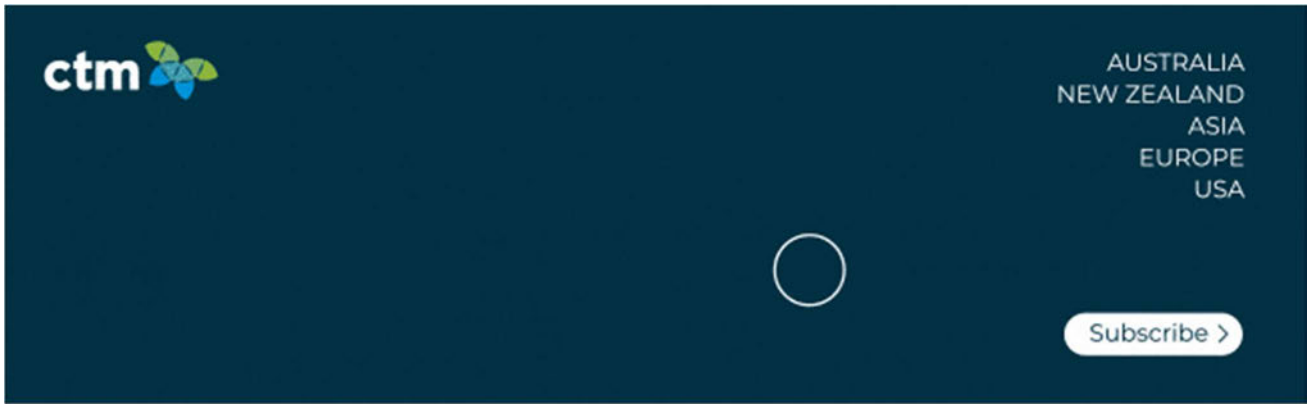
Stop(s): AKL - AUCKLAND, NEW ZEALAND (2:10 PM - 4:25 PM)

	Base Fare	Taxes/Fees	Per Passenger	#
Adult	13263.00	237.99	13500.99	x 1
Total Price AUD	**13263.00**	**237.99**	**13500.99**	

Many Thanks,

s47F [redacted]

CTM Travel Team
p | 1800 187 584 | +61 2 8286 7499 e | ipea@travelctm.com w | travelctm.com
Corporate Travel Management | Parliament House, Parliament Dr, Canberra ACT 2600
To book online for yourself and others, please request your access here!



From: s47F [redacted]
Sent: Tuesday, 9 September 2025 4:15 PM
To: CTM IPEA
Cc: s47F [redacted] Online Safety International ; s47F [redacted] overseastravel@ipea.gov.au
Subject: RE: Flights for Minister Wells and adviser NY [SEC=OFFICIAL:Sensitive, ACCESS=Personal-Privacy]

OFFICIAL: Sensitive // Personal-Privacy

OFFICIAL:Sensitive, Personal-Privacy

Hi s47F [redacted]
Please see a copy of s47F [redacted] passport as discussed.
I will call you back now regarding logistics.
Many thanks,
s47F [redacted]
Policy Officer • International Engagement • Digital Platforms, International & Policy Branch

OFFICIAL:Sensitive, Personal-Privacy

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OFFICIAL: Sensitive // Personal-Privacy

From: s47F [redacted]
Sent: Tuesday, 9 September 2025 1:43 PM
To: overseastravel@ipea.gov.au
Cc: CTM IPEA ; s47F [redacted] Online Safety International
Subject: Flights for Minister Wells and adviser NY [SEC=OFFICIAL:Sensitive, ACCESS=Personal-Privacy]

OFFICIAL: Sensitive // Personal-Privacy

OFFICIAL:Sensitive, Personal-Privacy

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Please proceed with booking.
Kind regards
s47F [redacted]

s47F [redacted]
Director • International Engagement • Digital Platforms, International and Policy Branch
Digital Platforms, Safety and Classification Division
s47F [redacted]
[redacted]
GPO Box 594 Canberra, ACT 2601

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Tuesday 09 September 2025 16:43 - Sydney, NSW

Itinerary for
s47F

Booking Number:	s22(1)
PNR Reference:	SBASUC
Consultant:	s47F
Booked By:	s47F
Departure Date:	25 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	27 Sep 25

CTM CONTACT INFORMATION

Should you require assistance with booking changes or amendments, please contact CTM 24/7 on the following numbers:

Within Australia - 1800 187 584
Outside Australia - +61 2 8286 7499
Email: ipea@travelctm.com

PLEASE CHECK YOUR ITINERARY

Please check your itinerary is correct and contact CTM for any changes.

E-TICKETS

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : I.0022129891 PNR: SBASUC

TKT: s22(1) ISSUED : 09SEP25 IATA : 02355802

NAME: s47F FF : s47F

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	3156	J	25SEP	JFKLAX	16:29	OK	JZW0UUQ4	OPEN
2	QF	0016	J	25SEP	LAXBNE	21:35	OK	JZW0UUQ4	OPEN

Endorsements:

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Date	Service	Details		
Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF3156
		Departure Date:	**Thu 25 Sep 25 at 16:29**	JOHN F KENNEDY, NY
		Arrival Date:	**Thu 25 Sep 25 at 19:34**	LOS ANGELES, CA
		Aircraft:	Airbus Jet	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	EUN2CV	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	JOHN F KENNEDY, NY (TERMINAL - TERMINAL 8) LOS ANGELES, CA (TERMINAL -), Dept Time 25-09-2025 16:29, Arrival Time 25-09-2025 19:34 - Travelling time: 6 hrs 5 mins - Meal Service: Meals	

Corporate Travel Management
Level 13, 255 Elizabeth Street
Sydney NSW 2000
Afterhours 61 2 8286 7499
Australia

Tel: 02 8286 7499
Toll Free: 1800 187 584
Emergency: +61 2 8286 7499

Email: ipea@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895
Lic: 2TA5518

Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0016
		Departure Date:	**Thu 25 Sep 25 at 21:35**	LOS ANGELES, CA
		Arrival Date:	**Sat 27 Sep 25 at 05:25**	BRISBANE, AUSTRALIA
		Aircraft:	Airbus A330-200	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	EUN2CV	
		Status:	Confirmed	
		Baggage:	2 pieces	

Details: LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL) BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL), Dept Time 25-09-2025 21:35, Arrival Time 27-09-2025 05:25 - Travelling time: 14 hrs 50 mins - Meal Service: H, Refreshment

Comment **New York to Melbourne QF3156 QF16**

Notes: Changes are permitted without fee - fare and tax difference must be paid
Cancellations are permitted for full refund
No Show is permitted - $800 USD Fee plus any fare and tax differences

Insurance/Visa

Visa Requirement: Need to acquire

Frequent Flyer Numbers

s47F [redacted]

s47F [redacted]

Ticket Numbers

TKT QF s47F [redacted] - ADULT - JFK-LAX-BNE

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	QF - J - Business Class s22(1) [redacted] - 09 Sep 25 - ADULT 25 Sep 25 JOHN F KENNEDY- LOS ANGELES- BRISBANE	20523.00	106.79	0.00	20629.79
	Due	**20523.00**	**106.79**	**0.00**	**20629.79**
	Total Booking Cost Inc Pay Direct			**0.00**	**20629.79**

Final Ticket Date: 25 Aug 25

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For both domestic and international travel we recommend travellers familiarise themselves with destination and supplier policies regarding health and safety requirements. This may include border restrictions, travel permits and vaccination or testing information.

For international travel it is the passenger's responsibility to contact the Department of Foreign Affairs and Trade (DFAT) or visit their website at https://www.smartraveller.gov.au for general travel advice, as well as specific destination advice (including safety alert levels).

CTM's Risk Hub tool can support travel arrangers and travellers in finding the latest and most reliable travel and health intelligence. For more information on CTM's travel tools, visit https://au.travelctm.com/technology.

For other general enquiries relating to CTM or our booking tool, visit our FAQs page on our website here: https://au.travelctm.com/ctm-customer-faqs.

UK Electronic Travel Authorisation (ETA) Requirements

Beginning January 2025, citizens from many countries, including Australia & New Zealand, will need to have an approved Electronic Travel Authorisation (ETA) before visiting the UK. This requirement applies to both business and leisure travellers and must be completed and approved online prior to departure.
The ETA is part of the UK's digital visa waiver program, and all travellers should ensure they meet entry requirements, including having a valid passport.
For more information and to apply, please visit the official UK Government website: Apply for an electronic travel authorisation (ETA) - GOV.UK
Please ensure you review these requirements in advance of your travel date.

INTERNATIONAL FLIGHTS: E-TICKET

If you are travelling on an Electronic Ticket (E-Ticket) on an International Flight you MUST have a copy of your electronic ticket plus your current passport. Failure to have either of these could result in you experiencing long delays at check in or denied boarding.

INTERNATIONAL FLIGHTS: IMPORTANT TRAVEL INFORMATION

PRICES:
Prices are inclusive of GST where applicable. Prices are subject to change at anytime until booking is paid in full and documentation issued. As much notice as possible will be given in the event of price increases.
FOREIGN CURRENCY:
If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.
AIRPORT TAXES:
Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.
CANCELLATION AND AMENDMENT FEES:
Cancellations may incur charges. Please refer to your consultant for more information.
TRAVEL WARNINGS / DFAT:
We strongly recommend that you refer to www.smartraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

PASSPORT / VISA + HEALTH Information

- It is important to advise your name as it appears on your passport. Failure to do so will result in you being denied boarding of your flight.
- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- Visas may be required for your trip. These are the responsibility of the traveller however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas.
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

Limits on Powders and Liquids for International flights

Liquid, Gel, Aerosol and Powder Restrictions for International Flights, Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:
For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see https://www.homeaffairs.gov.au/about-us/what-we-do/travelsecure/carry-on-baggage
For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: https://www.tsa.

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Australia

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Email: ipea@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895
Lic: 2TA5518

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IATA

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Internet: www.travelctm.com
ABN: 52 005 000 895
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Tuesday 09 September 2025 16:09 - Sydney, NSW

Itinerary for
WELLS/ANIKA HON

Booking Number:	s22(1)
PNR Reference:	WGQPAK
Consultant:	s47F
Booked By:	s47F
Departure Date:	25 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	27 Sep 25

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E-TICKETS

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : I.0022129349 PNR: WGQPAK

TKT: s22(1) ISSUED : 09SEP25 IATA : 02355802

NAME: WELLS/ANIKA HON FF : s47F

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	3156	C	25SEP	JFKLAX	16:29	OK	CZW0UUQ4	OPEN
2	QF	0094	C	25SEP	LAXMEL	21:50	OK	CZW0UUQ4	OPEN

Endorsements:

****

Date	Service	Details		
Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF3156
		Departure Date:	**Thu 25 Sep 25 at 16:29**	JOHN F KENNEDY, NY
		Arrival Date:	**Thu 25 Sep 25 at 19:34**	LOS ANGELES, CA
		Aircraft:	Airbus Jet	
		Class:	C - Business	
		Stops:	Non-Stop	
		Airline Reference:	EULXGG	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	JOHN F KENNEDY, NY (TERMINAL - TERMINAL 8) LOS ANGELES, CA (TERMINAL -), Dept Time 25-09-2025 16:29, Arrival Time 25-09-2025 19:34 - Travelling time: 6 hrs 5 mins - Meal Service: Meals	

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Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0094
		Departure Date:	**Thu 25 Sep 25 at 21:50**	LOS ANGELES, CA
		Arrival Date:	**Sat 27 Sep 25 at 06:45**	MELBOURNE, AUSTRALIA
		Aircraft:	Airbus A380-800	
		Class:	C - Business	
		Stops:	Non-Stop	
		Airline Reference:	EULXGG	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL) MELBOURNE, AUSTRALIA (TERMINAL - TERMINAL 2), Dept Time 25-09-2025 21:50, Arrival Time 27-09-2025 06:45 - Travelling time: 15 hrs 55 mins - Meal Service: H, Refreshment	
		Seats:	12A - WELLS/ANIKA HON	
	Comment	**New York to Melbourne QF3156 QF94**		
		Notes:	Changes are permitted without fee - fare and tax difference must be paid Cancellations are permitted for full refund No Show is permitted - $800 USD Fee plus any fare and tax differences	

Insurance/Visa

Visa Requirement: Need to acquire

Frequent Flyer Numbers

WELLS/ANIKA HON s47F [redacted]

Ticket Numbers

TKT QF s22(1) - WELLS/ANIKA HON - ADULT - JFK-LAX-MEL

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	QF - C - Business s22(1) - 09 Sep 25 - ADULT 25 Sep 25 JOHN F KENNEDY- LOS ANGELES- MELBOURNE	17903.00	99.51	0.00	18002.51
	Due	**17903.00**	**99.51**	**0.00**	**18002.51**
	Total Booking Cost Inc Pay Direct			**0.00**	**18002.51**

Final Ticket Date: 25 Aug 25

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Level 13, 255 Elizabeth Street
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CANCELLATION AND AMENDMENT FEES:
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- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- Visas may be required for your trip. These are the responsibility of the traveller however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas.
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

Limits on Powders and Liquids for International flights

Liquid, Gel, Aerosol and Powder Restrictions for International Flights, Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:
For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see https://www.homeaffairs.gov.au/about-us/what-we-do/travelsecure/carry-on-baggage
For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: https://www.tsa.

Corporate Travel Management
Level 13, 255 Elizabeth Street
Sydney NSW 2000
Afterhours 61 2 8286 7499
Australia

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Toll Free: 1800 187 584
Emergency: +61 2 8286 7499

Email: ipea@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895
Lic: 2TA5518

gov/travel/security-screening/whatcanibring/all

IATA

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices which are delivered with this itinerary/receipt and form part of the nearest office of the issuing airline or travel agent to obtain a copy prior to the commencement of your trip. Notice if the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss or damage to baggage.

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s22(1)

From: CTM IPEA <IPEA@travelctm.com>
Sent: Wednesday, 10 September 2025 2:53 PM
To: Overseas Travel
Subject: Re: Flights for Minister Wells and adviser NY [SEC=OFFICIAL]
Attachments: s22(1) -s47F -Itinerary-&-Costing---Full (1).pdf; s22(1) -WELLS_ANIKA-MS-Itinerary-&-Costing---Full (1).pdf

Hello s47F

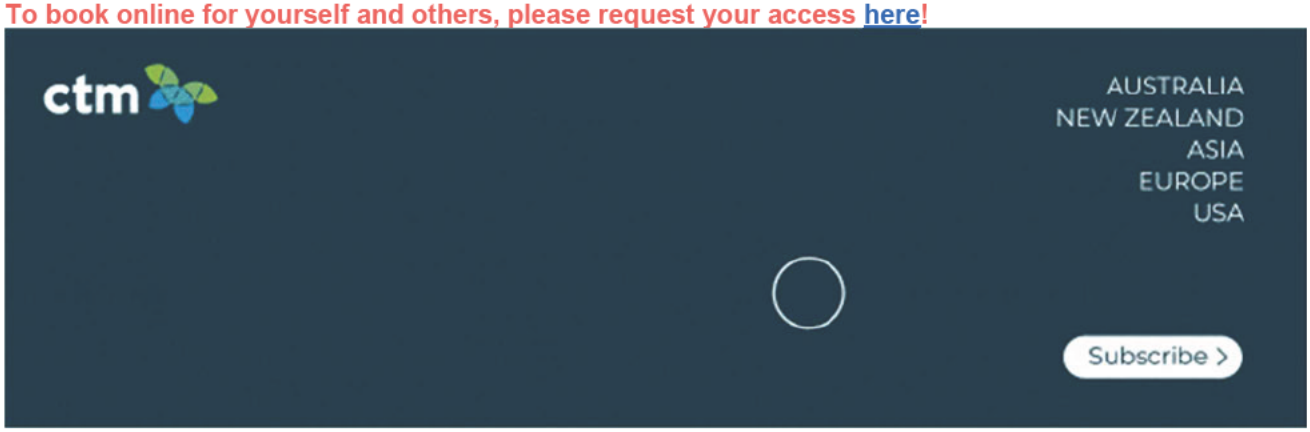
No problem at all - the tickets have been issued.

This has been issued as two one ways at the request of the department - they are fairly certain that one of the tickets will not be required and will cancel in due course.

Many Thanks,

s47F

CTM Travel Team
p | 1800 187 584 | +61 2 8286 7499 e | ipea@travelctm.com w | travelctm.com
Corporate Travel Management | Parliament House, Parliament Dr, Canberra ACT 2600
To book online for yourself and others, please request your access here!



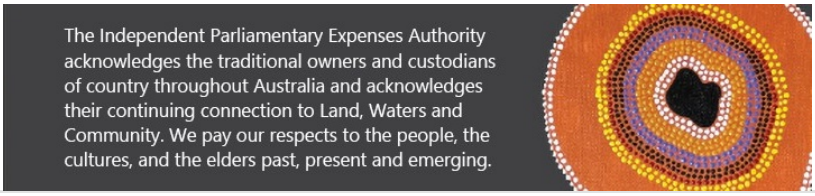
From: Overseas Travel
Sent: Wednesday, 10 September 2025 2:01 PM
To: CTM IPEA
Subject: RE: Flights for Minister Wells and adviser NY [SEC=OFFICIAL]

OFFICIAL

Hi s47F
Yes, please go ahead with ticketing based on Infrastructure's confirmation they will accept liability of costs should the travel not be approved by the Prime Minister.
If you require any further information, please do not hesitate to contact IPEA on 02 6215 3000 or *overseastravel@ipea.gov.au*.
Kind regards,

s47F
A/g Team Leader – Travel Expenses and Contract Branch
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603
T: +61 2 6215 3000

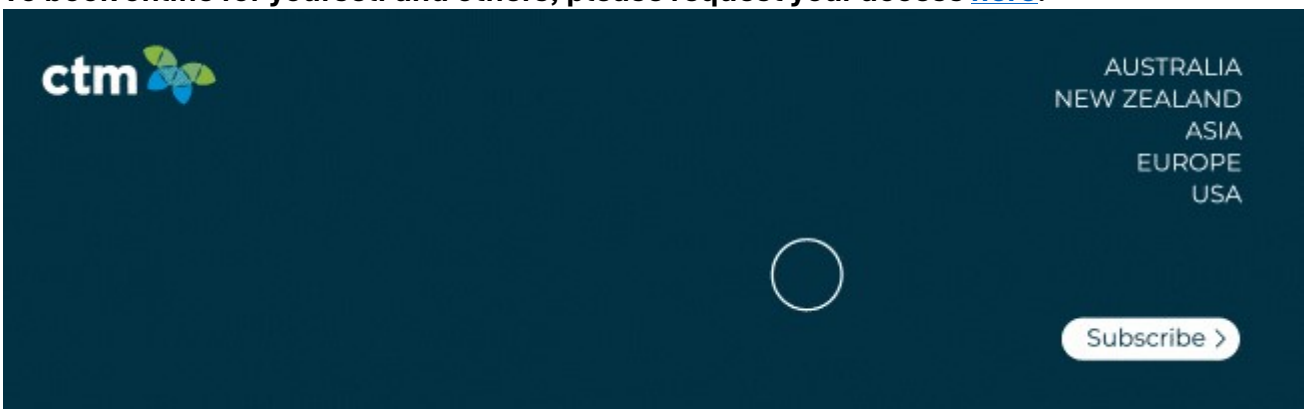
E: overseastravel@ipea.gov.au
W: www.ipea.gov.au
Social: LinkedIn / X



From: CTM IPEA
Sent: Wednesday, 10 September 2025 1:29 PM
To: Overseas Travel
Subject: Fw: Flights for Minister Wells and adviser NY [SEC=OFFICIAL]

Hello Team,
Are we able to proceed with ticketing Brisbane to New York on the itineraries?
Many Thanks,
s47F [redacted]

CTM Travel Team
p | 1800 187 584 | +61 2 8286 7499 e | ipea@travelctm.com w | travelctm.com
Corporate Travel Management | Parliament House, Parliament Dr, Canberra ACT 2600
To book online for yourself and others, please request your access here!



From: s47F [redacted]
Sent: Wednesday, 10 September 2025 11:14 AM
To: overseastravel@ipea.gov.au <overseastravel@ipea.gov.au>
Cc: CTM IPEA <IPEA@travelctm.com>; s47F [redacted] Online Safety International <OnlineSafetyInternational@infrastructure.gov.au>
Subject: Flights for Minister Wells and adviser NY [SEC=OFFICIAL]

OFFICIAL

OFFICIAL

Hello
With regard to the attached flights for Minister Wells and s47F [redacted] – the Department accepts financial liability for any cancellation and no show fees (noting my understanding is the fare rules state *Cancellations are permitted with full refund.)*
Please proceed with booking.
Kind regards
s47F [redacted]

s47F [redacted]
Director • International Engagement • Digital Platforms, International and Policy Branch
Digital Platforms, Safety and Classification Division

s47F [redacted]
GPO Box 594 Canberra, ACT 2601
Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts
CONNECTING AUSTRALIANS • ENRICHING COMMUNITIES • EMPOWERING REGIONS

infrastructure.gov.au

I would like to acknowledge the traditional custodians of this land on which we meet, work and live.
I recognise and respect their continuing connection to the land, waters and communities.
I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.

OFFICIAL

OFFICIAL

CAUTION: This e-mail originated from **OUTSIDE** the organization. Please do not click links or open attachments from an unknown or suspicious origin.

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External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.

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Wednesday 10 September 2025 14:49 - Sydney, NSW

Itinerary for
s47F

Booking Number:	s22(1)
PNR Reference:	EXEHVA, SBASUC
Consultant:	s47F
Booked By:	s47F
Departure Date:	20 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	27 Sep 25

CTM CONTACT INFORMATION

Should you require assistance with booking changes or amendments, please contact CTM 24/7 on the following numbers:

Within Australia - 1800 187 584
Outside Australia - +61 2 8286 7499
Email: ipea@travelctm.com

PLEASE CHECK YOUR ITINERARY

Please check your itinerary is correct and contact CTM for any changes.

E-TICKETS

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : I.0022129891 PNR: SBASUC

TKT: s22(1) ISSUED : 09SEP25 IATA : 02355802

NAME: s47F FF : s47F

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	3156	J	25SEP	JFKLAX	16:29	OK	JZW0UUQ4	OPEN
2	QF	0016	J	25SEP	LAXBNE	21:35	OK	JZW0UUQ4	OPEN

Endorsements:

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E-TICKET QF

ELECTRONIC TICKET RECORD

INV : I.0022137371 PNR: EXEHVA

TKT: s22(1) ISSUED : 10SEP25 IATA : 02355802

NAME: s47F FF : s47F

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	0119	J	20SEP	BNEAKL	08:40	OK	JZW0EUQ1	OPEN
2	QF	0003	J	20SEP	AKLJFK	16:25	OK	JZW0EUQ1	OPEN

Endorsements:

****

Corporate Travel Management
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Email: ipea@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895
Lic: 2TA5518

Date	Service	Details		
Saturday 20 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0119
		Departure Date:	**Sat 20 Sep 25 at 08:40**	BRISBANE, AUSTRALIA
		Arrival Date:	**Sat 20 Sep 25 at 13:45**	AUCKLAND, NEW ZEALAND
		Aircraft:	BOEING 787-900	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	FP9VNT	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL) AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL), Dept Time 20-09-2025 08:40, Arrival Time 20-09-2025 13:45 - Travelling time: 3 hrs 5 mins - Meal Service: H	
		Passengers:	s47F	
Saturday 20 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0003
		Departure Date:	**Sat 20 Sep 25 at 16:25**	AUCKLAND, NEW ZEALAND
		Arrival Date:	**Sat 20 Sep 25 at 16:20**	JOHN F KENNEDY, NY
		Aircraft:	BOEING 787-900	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	FP9VNT	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL) JOHN F KENNEDY, NY (TERMINAL - TERMINAL 8), Dept Time 20-09-2025 16:25, Arrival Time 20-09-2025 16:20 - Travelling time: 15 hrs 55 mins - Meal Service: H, Refreshment	
		Passengers:	s47F	
	Comment	**Brisbane to New York QF119 QF3**		
		Notes:	Changes are permitted without fee - fare and tax difference must be paid Cancellations are permitted for full refund No Show is permitted - $800 USD Fee plus any fare and tax differences	
Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF3156
		Departure Date:	**Thu 25 Sep 25 at 16:29**	JOHN F KENNEDY, NY
		Arrival Date:	**Thu 25 Sep 25 at 19:34**	LOS ANGELES, CA
		Aircraft:	Airbus Jet	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	EUN2CV	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	JOHN F KENNEDY, NY (TERMINAL - TERMINAL 8) LOS ANGELES, CA (TERMINAL -), Dept Time 25-09-2025 16:29, Arrival Time 25-09-2025 19:34 - Travelling time: 6 hrs 5 mins - Meal Service: Meals	
		Passengers:	s47F	

Corporate Travel Management
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Australia

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Email: ipea@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895
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Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0016
		Departure Date:	**Thu 25 Sep 25 at 21:35**	LOS ANGELES, CA
		Arrival Date:	**Sat 27 Sep 25 at 05:25**	BRISBANE, AUSTRALIA
		Aircraft:	Airbus A330-200	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	EUN2CV	
		Status:	Confirmed	
		Baggage:	2 pieces	

Details: LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL) BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL), Dept Time 25-09-2025 21:35, Arrival Time 27-09-2025 05:25 - Travelling time: 14 hrs 50 mins - Meal Service: H, Refreshment

Passengers: s47F [redacted]

Comment **New York to Brisbane QF3156 QF16**

Notes: Changes are permitted without fee - fare and tax difference must be paid
Cancellations are permitted for full refund
No Show is permitted - $800 USD Fee plus any fare and tax differences

Insurance/Visa

Visa Requirement: Need to acquire

Frequent Flyer Numbers

s47F [redacted]

s47F [redacted]

Ticket Numbers

TKT QF s47F [redacted] - ADULT - JFK-LAX-BNE

TKT QF s47F [redacted] - ADULT - BNE-AKL-JFK

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	QF - J - Business Class s47F [redacted] s47F [redacted] - 09 Sep 25 - ADULT 25 Sep 25 JOHN F KENNEDY- LOS ANGELES- BRISBANE	20523.00	106.79	0.00	20629.79
Ticket	QF - J - Business Class s47F [redacted] s47F [redacted] - 10 Sep 25 - ADULT 20 Sep 25 BRISBANE- AUCKLAND- JOHN F KENNEDY	13441.00	240.69	0.00	13681.69
	Due	**33964.00**	**347.48**	**0.00**	**34311.48**
	Total Booking Cost Inc Pay Direct			**0.00**	**34311.48**

Final Ticket Date: 09 Sep 25

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ABN: 52 005 000 895
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CTM Global Privacy Policy

For more information on the CTM Global Privacy Policy please refer to:
https://www.travelctm.com/global-privacy-policy/

Travel Advice

For both domestic and international travel we recommend travellers familiarise themselves with destination and supplier policies regarding health and safety requirements. This may include border restrictions, travel permits and vaccination or testing information.

For international travel it is the passenger's responsibility to contact the Department of Foreign Affairs and Trade (DFAT) or visit their website at https://www.smartraveller.gov.au for general travel advice, as well as specific destination advice (including safety alert levels).

CTM's Risk Hub tool can support travel arrangers and travellers in finding the latest and most reliable travel and health intelligence. For more information on CTM's travel tools, visit https://au.travelctm.com/technology.

For other general enquiries relating to CTM or our booking tool, visit our FAQs page on our website here: https://au.travelctm.com/ctm-customer-faqs.

UK Electronic Travel Authorisation (ETA) Requirements

Beginning January 2025, citizens from many countries, including Australia & New Zealand, will need to have an approved Electronic Travel Authorisation (ETA) before visiting the UK. This requirement applies to both business and leisure travellers and must be completed and approved online prior to departure.
The ETA is part of the UK's digital visa waiver program, and all travellers should ensure they meet entry requirements, including having a valid passport.
For more information and to apply, please visit the official UK Government website: Apply for an electronic travel authorisation (ETA) - GOV.UK
Please ensure you review these requirements in advance of your travel date.

INTERNATIONAL FLIGHTS: E-TICKET

If you are travelling on an Electronic Ticket (E-Ticket) on an International Flight you MUST have a copy of your electronic ticket plus your current passport. Failure to have either of these could result in you experiencing long delays at check in or denied boarding.

INTERNATIONAL FLIGHTS: IMPORTANT TRAVEL INFORMATION

PRICES:
Prices are inclusive of GST where applicable. Prices are subject to change at anytime until booking is paid in full and documentation issued. As much notice as possible will be given in the event of price increases.
FOREIGN CURRENCY:
If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.
AIRPORT TAXES:
Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.
CANCELLATION AND AMENDMENT FEES:
Cancellations may incur charges. Please refer to your consultant for more information.
TRAVEL WARNINGS / DFAT:
We strongly recommend that you refer to www.smartraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

PASSPORT / VISA + HEALTH Information

- It is important to advise your name as it appears on your passport. Failure to do so will result in you being denied boarding of your flight.
- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- Visas may be required for your trip. These are the responsibility of the traveller however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas.
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

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Liquid, Gel, Aerosol and Powder Restrictions for International Flights, Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:
For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see https://www.homeaffairs.gov.au/about-us/what-we-do/travelsecure/carry-on-baggage
For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: https://www.tsa.

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Internet: www.travelctm.com
ABN: 52 005 000 895
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gov/travel/security-screening/whatcanibring/all

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Internet: www.travelctm.com
ABN: 52 005 000 895
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Wednesday 10 September 2025 14:49 - Sydney, NSW

Itinerary for
WELLS/ANIKA HON

Booking Number:	B15787201
PNR Reference:	ODQPGB, WGQPAK
Consultant:	s47F
Booked By:	s47F
Departure Date:	20 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	27 Sep 25

CTM CONTACT INFORMATION

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Within Australia - 1800 187 584
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Email: ipea@travelctm.com

PLEASE CHECK YOUR ITINERARY

Please check your itinerary is correct and contact CTM for any changes.

E-TICKETS

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : I.0022129349 PNR: WGQPAK

TKT: s22(1) ISSUED : 09SEP25 IATA : 02355802

NAME: WELLS/ANIKA HON FF : s47F

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	3156	C	25SEP	JFKLAX	16:29	OK	CZW0UUQ4	OPEN
2	QF	0094	C	25SEP	LAXMEL	21:50	OK	CZW0UUQ4	OPEN

Endorsements:

****

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : I.0022137252 PNR: ODQPGB

TKT: s22(1) ISSUED : 10SEP25 IATA : 02355802

NAME: WELLS/ANIKA HON FF : s47F

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	0119	J	20SEP	BNEAKL	08:40	OK	JZW0EUQ1	OPEN
2	QF	0003	J	20SEP	AKLJFK	16:25	OK	JZW0EUQ1	OPEN

Endorsements:

****

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Emergency: +61 2 8286 7499

Email: ipea@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895
Lic: 2TA5518

Date	Service	Details		
Saturday 20 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0119
		Departure Date:	**Sat 20 Sep 25 at 08:40**	BRISBANE, AUSTRALIA
		Arrival Date:	**Sat 20 Sep 25 at 13:45**	AUCKLAND, NEW ZEALAND
		Aircraft:	BOEING 787-900	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	FP9TJP	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL) AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL), Dept Time 20-09-2025 08:40, Arrival Time 20-09-2025 13:45 - Travelling time: 3 hrs 5 mins - Meal Service: H	
		Passengers:	WELLS/ANIKA HON	
		Seats:	2A - WELLS/ANIKA HON	
Saturday 20 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0003
		Departure Date:	**Sat 20 Sep 25 at 16:25**	AUCKLAND, NEW ZEALAND
		Arrival Date:	**Sat 20 Sep 25 at 16:20**	JOHN F KENNEDY, NY
		Aircraft:	BOEING 787-900	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	FP9TJP	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL) JOHN F KENNEDY, NY (TERMINAL - TERMINAL 8), Dept Time 20-09-2025 16:25, Arrival Time 20-09-2025 16:20 - Travelling time: 15 hrs 55 mins - Meal Service: H, Refreshment	
		Passengers:	WELLS/ANIKA HON	
		Seats:	6A - WELLS/ANIKA HON	
	Comment	**Brisbane to New York QF119 QF3**		
		Notes:	Changes are permitted without fee - fare and tax difference must be paid Cancellations are permitted for full refund No Show is permitted - $800 USD Fee plus any fare and tax differences	
Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF3156
		Departure Date:	**Thu 25 Sep 25 at 16:29**	JOHN F KENNEDY, NY
		Arrival Date:	**Thu 25 Sep 25 at 19:34**	LOS ANGELES, CA
		Aircraft:	Airbus Jet	
		Class:	C - Business	
		Stops:	Non-Stop	
		Airline Reference:	EULXGG	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	JOHN F KENNEDY, NY (TERMINAL - TERMINAL 8) LOS ANGELES, CA (TERMINAL -), Dept Time 25-09-2025 16:29, Arrival Time 25-09-2025 19:34 - Travelling time: 6 hrs 5 mins - Meal Service: Meals	
		Passengers:	WELLS/ANIKA HON	

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Thursday 25 Sep 25	**Flight**	**Airline:**	**QANTAS AIRWAYS**	**Flight** QF0094
		Departure Date:	**Thu 25 Sep 25 at 21:50**	LOS ANGELES, CA
		Arrival Date:	**Sat 27 Sep 25 at 06:45**	MELBOURNE, AUSTRALIA
		Aircraft:	Airbus A380-800	
		Class:	C - Business	
		Stops:	Non-Stop	
		Airline Reference:	EULXGG	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL) MELBOURNE, AUSTRALIA (TERMINAL - TERMINAL 2), Dept Time 25-09-2025 21:50, Arrival Time 27-09-2025 06:45 - Travelling time: 15 hrs 55 mins - Meal Service: H, Refreshment	
		Passengers:	WELLS/ANIKA HON	
		Seats:	12A - WELLS/ANIKA HON	
	Comment	**New York to Melbourne QF3156 QF94**		
		Notes:	Changes are permitted without fee - fare and tax difference must be paid Cancellations are permitted for full refund No Show is permitted - $800 USD Fee plus any fare and tax differences	

Insurance/Visa

Visa Requirement: Need to acquire

Frequent Flyer Numbers

WELLS/ANIKA HON s47F [redacted]

Ticket Numbers

TKT QF s22(1) [redacted] - WELLS/ANIKA HON - ADULT - JFK-LAX-MEL

TKT QF s22(1) [redacted] - WELLS/ANIKA HON - ADULT - BNE-AKL-JFK

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	QF - C - Business WELLS/ANIKA HON s47F [redacted] - 09 Sep 25 - ADULT 25 Sep 25 JOHN F KENNEDY- LOS ANGELES- MELBOURNE	17903.00	99.51	0.00	18002.51
Ticket	QF - J - Business Class WELLS/ANIKA HON s47F [redacted] - 10 Sep 25 - ADULT 20 Sep 25 BRISBANE- AUCKLAND- JOHN F KENNEDY	13441.00	240.69	0.00	13681.69
	Due	**31344.00**	**340.20**	**0.00**	**31684.20**
	Total Booking Cost Inc Pay Direct			**0.00**	**31684.20**

Final Ticket Date: 09 Sep 25

Corporate Travel Management
Level 13, 255 Elizabeth Street
Sydney NSW 2000
Afterhours 61 2 8286 7499
Australia

Tel: 02 8286 7499
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ABN: 52 005 000 895
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https://www.travelctm.com/global-privacy-policy/

Travel Advice

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The ETA is part of the UK's digital visa waiver program, and all travellers should ensure they meet entry requirements, including having a valid passport.
For more information and to apply, please visit the official UK Government website: Apply for an electronic travel authorisation (ETA) - GOV.UK
Please ensure you review these requirements in advance of your travel date.

INTERNATIONAL FLIGHTS: E-TICKET

If you are travelling on an Electronic Ticket (E-Ticket) on an International Flight you MUST have a copy of your electronic ticket plus your current passport. Failure to have either of these could result in you experiencing long delays at check in or denied boarding.

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PRICES:
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FOREIGN CURRENCY:
If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.
AIRPORT TAXES:
Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.
CANCELLATION AND AMENDMENT FEES:
Cancellations may incur charges. Please refer to your consultant for more information.
TRAVEL WARNINGS / DFAT:
We strongly recommend that you refer to www.smartraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

PASSPORT / VISA + HEALTH Information

- It is important to advise your name as it appears on your passport. Failure to do so will result in you being denied boarding of your flight.
- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- Visas may be required for your trip. These are the responsibility of the traveller however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas.
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

Limits on Powders and Liquids for International flights

Liquid, Gel, Aerosol and Powder Restrictions for International Flights, Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:
For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see https://www.homeaffairs.gov.au/about-us/what-we-do/travelsecure/carry-on-baggage
For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: https://www.tsa.

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ABN: 52 005 000 895
Lic: 2TA5518

gov/travel/security-screening/whatcanibring/all

IATA

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices which are delivered with this itinerary/receipt and form part of the nearest office of the issuing airline or travel agent to obtain a copy prior to the commencement of your trip. Notice if the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss or damage to baggage.

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s22(1)

From: ipeahelp <ipeahelp@travelctm.com>
Sent: Tuesday, 21 October 2025 4:37 PM
To: Overseas Travel
Subject: Re: Routine: Requesting Most Updated Itinerary - Hon Anika Wells MP - United States of America - September 2025 - M5378 [SEC=OFFICIAL]
Attachments: s22(1) -WELLS_ANIKA-MS-Itinerary-&-Costing---Full.pdf; s22(1) - s47F -Itinerary-&-Costing---Full.pdf

Hi

The outgoing flights from Brisbane were booked on separate itineraries. I've attached them for your reference.

Let me know if you have any further queries.

Many Thanks,

s47F

IPEA Help | CTM Travel Team
p | 1800 187 584 | +61 2 8286 7499 e | IPEAHelp@travelctm.com w | travelctm.com
Corporate Travel Management | Parliament House, Parliament Drive, Canberra ACT 2600

From: Overseas Travel
Sent: Tuesday, 21 October 2025 4:23 PM
To: ipeahelp
Subject: Routine: Requesting Most Updated Itinerary - Hon Anika Wells MP - United States of America - September 2025 - M5378 [SEC=OFFICIAL]

OFFICIAL

Good afternoon team
Could you please provide us with the most recently updated itineraries for Minister Wells and her staffer's trip to the USA in September.
I have attached the itineraries that we have in our system, as well as a screenshot of the discrepancy in the downloaded ticket costs.

Ticket Data | Financial Data

Ticket No:	CTM102114623
Passenger Name:	WELLS/ANIKA
Passenger Ref. No:	4661527
TPN Name:	The Hon Anika WELLS MP
TPN Office:	Wells, Anika
Carrier Code:	NZ
Auto Verification:	NO
Rule:	-

Tickets (2)

Action	Leg No.	Expense Date	Departure Time	From Location	Arrival Date	Arrival Time	To Location	Qualify Description	Expense Type Description	Itinerary Code	Status	C R R
	1	22/09/2025	12:15:00 pm	Brisbane	22/09/2025	5:20:00 pm	Auckland	Flown	Airfare	AIR	Awaiting Submission	
	2	22/09/2025	7:25:00 pm	Auckland	22/09/2025	7:35:00 pm	New York John F Kennedy Intl	Flown	Airfare	AIR	Awaiting Submission	

Kind regards

s47F [redacted]

s47F [redacted]

International Travel Officer, Travel Expenses and Contracts Branch
Independent Parliamentary Expenses Authority
One Canberra Avenue, FORREST ACT 2603
T: +61 2 6215 3000
E: overseastravel@ipea.gov.au
W: www.ipea.gov.au
Social: LinkedIn / X

The Independent Parliamentary Expenses Authority acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to Land, Waters and Community. We pay our respects to the people, the cultures, and the elders past, present and emerging.

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External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.

CAUTION: This e-mail originated from **OUTSIDE** the organization. Please do not click links or open attachments from an unknown or suspicious origin.

Tuesday 21 October 2025 16:34 - Sydney, NSW

Itinerary for
s47F

Booking Number:	s22(1)
PNR Reference:	SXUHER
Consultant:	s47F
Booked By:	s47F
Departure Date:	22 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	22 Sep 25
Warrant Number:	W290925M537801

CTM CONTACT INFORMATION

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Within Australia - 1800 187 584
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Email: ipea@travelctm.com

PLEASE CHECK YOUR ITINERARY

Please check your itinerary is correct and contact CTM for any changes.

E-TICKETS

E-TICKET NZ

ELECTRONIC TICKET RECORD

INV : I.0022205502 PNR: SXUHER

TKT: s22(1) ISSUED : 20SEP25 IATA : 02355802

NAME: s47F FF :

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	NZ	0146	C	22SEP	BNEAKL	12:15	OK	CUSOW	OPEN
2	NZ	0002	C	22SEP	AKLJFK	19:25	OK	CUSOW	OPEN

Endorsements:

****

Date	Service	Details		
Monday 22 Sep 25	**Flight**	**Airline:**	**AIR NEW ZEALAND**	**Flight** NZ0146
		Departure Date:	**Mon 22 Sep 25 at 12:15**	BRISBANE, AUSTRALIA
		Arrival Date:	**Mon 22 Sep 25 at 17:20**	AUCKLAND, NEW ZEALAND
		Aircraft:	BOEING 787	
		Class:	C - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	24BSBH	
		Status:	Confirmed	
		Baggage:	3 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL) AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL), Dept Time 22-09-2025 12:15, Arrival Time 22-09-2025 17:20 - Travelling time: 3 hrs 5 mins - Meal Service: Lunch	

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ABN: 52 005 000 895
Lic: 2TA5518

Monday 22 Sep 25	**Flight**	**Airline:**	**AIR NEW ZEALAND**	**Flight** NZ0002
		Departure Date:	**Mon 22 Sep 25 at 19:25**	AUCKLAND, NEW ZEALAND
		Arrival Date:	**Mon 22 Sep 25 at 19:35**	JOHN F KENNEDY, NY
		Aircraft:	BOEING 787	
		Class:	C - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	24BSBH	
		Status:	Confirmed	
		Baggage:	3 pieces	

Details: AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL) JOHN F KENNEDY, NY (TERMINAL - TERMINAL 1), Dept Time 22-09-2025 19:25, Arrival Time 22-09-2025 19:35 - Travelling time: 16 hrs 10 mins - Meal Service: Breakfast, Dinner

Insurance/Visa

Visa Requirement: Need to acquire

Frequent Flyer Numbers

s47F [redacted]

s47F [redacted]

Ticket Numbers

TKT NZ s47(F) [redacted] - ADULT - BNE-AKL-JFK

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	NZ - C - Business Class s22(1) [redacted] - 20 Sep 25 - ADULT 22 Sep 25 BRISBANE- AUCKLAND- JOHN F KENNEDY	17312.00	224.07	0.00	17536.07
	Due	**17312.00**	**224.07**	**0.00**	**17536.07**
	Total Booking Cost Inc Pay Direct			**0.00**	**17536.07**

Final Ticket Date: 20 Sep 25

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- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- Visas may be required for your trip. These are the responsibility of the traveller however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas.
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IATA

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Tuesday 21 October 2025 16:33 - Sydney, NSW

Itinerary for
WELLS/ANIKA

Booking Number:	s22(1)
PNR Reference:	INIAIL
Consultant:	s47F
Booked By:	s47F
Departure Date:	22 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	22 Sep 25
Warrant Number:	W290925M537801

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E-TICKETS

E-TICKET NZ

ELECTRONIC TICKET RECORD

INV : I.0022205503 PNR: INIAIL

TKT: s22(1) ISSUED : 20SEP25 IATA : 02355802

NAME: WELLS/ANIKA FF :

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	NZ	0146	D	22SEP	BNEAKL	12:15	OK	DUSOW	OPEN
2	NZ	0002	D	22SEP	AKLJFK	19:25	OK	DUSOW	OPEN

Endorsements:
****

Date	Service	Details		
Monday 22 Sep 25	**Flight**	**Airline:**	**AIR NEW ZEALAND**	**Flight** NZ0146
		Departure Date:	**Mon 22 Sep 25 at 12:15**	BRISBANE, AUSTRALIA
		Arrival Date:	**Mon 22 Sep 25 at 17:20**	AUCKLAND, NEW ZEALAND
		Aircraft:	BOEING 787	
		Class:	D - Business	
		Stops:	Non-Stop	
		Airline Reference:	RGG4SH	
		Status:	Confirmed	
		Baggage:	3 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL) AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL), Dept Time 22-09-2025 12:15, Arrival Time 22-09-2025 17:20 - Travelling time: 3 hrs 5 mins - Meal Service: Lunch	

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Monday	**Flight**	**Airline:**	**AIR NEW ZEALAND**	**Flight** NZ0002
22 Sep 25		**Departure Date:**	**Mon 22 Sep 25 at 19:25**	AUCKLAND, NEW ZEALAND
		Arrival Date:	**Mon 22 Sep 25 at 19:35**	JOHN F KENNEDY, NY
		Aircraft:	BOEING 787	
		Class:	D - Business	
		Stops:	Non-Stop	
		Airline Reference:	RGG4SH	
		Status:	Confirmed	
		Baggage:	3 pieces	

Details: AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL) JOHN F KENNEDY, NY (TERMINAL - TERMINAL 1), Dept Time 22-09-2025 19:25, Arrival Time 22-09-2025 19:35 - Travelling time: 16 hrs 10 mins - Meal Service: Breakfast, Dinner

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Visa Requirement: Need to acquire

Frequent Flyer Numbers

WELLS/ANIKA s47F [redacted]

Ticket Numbers

TKT NZ s22(1) [redacted] - WELLS/ANIKA - ADULT - BNE-AKL-JFK

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	NZ - D - Business s22(1) [redacted] - 20 Sep 25 - ADULT 22 Sep 25 BRISBANE- AUCKLAND- JOHN F KENNEDY	16200.00	224.07	0.00	16424.07
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- Visas may be required for your trip. These are the responsibility of the traveller however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas.
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
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IATA

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s22(1)

[redacted]

From: CTM IPEA <IPEA@travelctm.com>
Sent: Saturday, 20 September 2025 11:05 AM
To: Overseas Travel <overseastravel@ipea.gov.au>
Cc: CTM IPEA <IPEA@travelctm.com>
Subject: Urgent Ticketing Request - Minister Wells 22SEP

Hello Overseas Team,

I attempted to call the AH number we have to confirm if we are okay to ticket - I was unable to get through.

The Wells office needed a flight for Monday as they were unable to take the SPA due to issues the Minister was

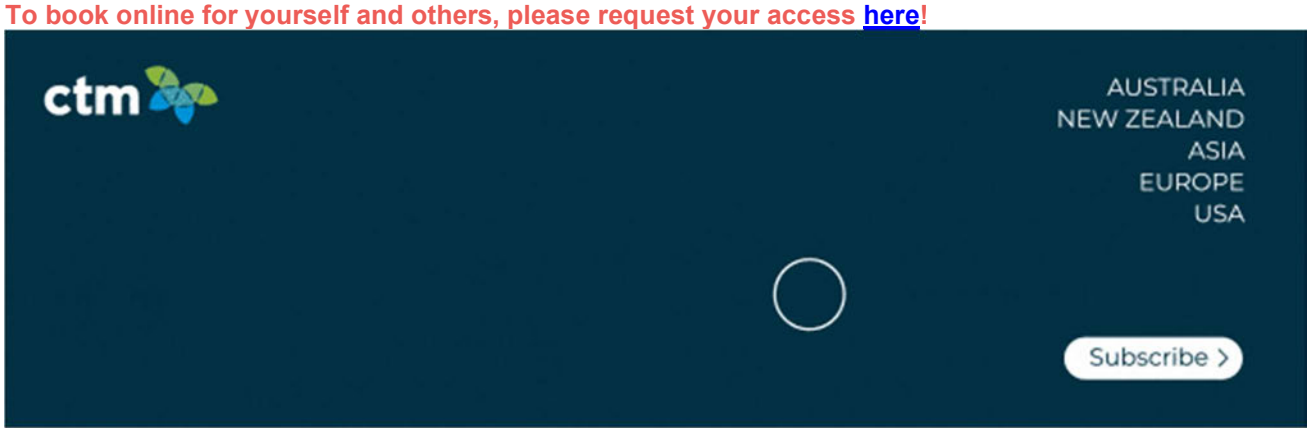
required to attend to domestically. I found the PMO approval on the spreadsheet that covers the country and date requested by the office. The fares are fully refundable and they already have a ticket booked for the return. The Department also had an approved and ticketed one way journey from BNE to JFK but cancelled it due to SPA use. Due to all of these factors and the inability to wait until Monday and retain the seats - we have proceeded with ticketing.

If we need to - the ticket can be cancelled Monday by 10:00a with no penalty - please advise if this is how we should proceed.

Thanks,

s47F

CTM Travel Team
p | 1800 187 584 | +61 2 8286 7499 e | ipea@travelctm.com w | travelctm.com
Corporate Travel Management | Parliament House, Parliament Dr, Canberra ACT 2600
To book online for yourself and others, please request your access here!



Saturday 20 September 2025 10:52 - Sydney, NSW

Itinerary for
WELLS/ANIKA

Booking Number:	s22(1)
PNR Reference:	INIAIL
Consultant:	s47F
Booked By:	s47F
Departure Date:	22 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	22 Sep 25

CTM CONTACT INFORMATION

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PLEASE CHECK YOUR ITINERARY

Please check your itinerary is correct and contact CTM for any changes.

E-TICKETS

E-TICKET NZ

ELECTRONIC TICKET RECORD

INV : PNR: INIAIL

TKT: s22(1) ISSUED : 20SEP25 IATA : 02355802

NAME: WELLS/ANIKA FF :

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	NZ	0146	D	22SEP	BNEAKL	12:15	OK	DUSOW	OPEN
2	NZ	0002	D	22SEP	AKLJFK	19:25	OK	DUSOW	OPEN

Endorsements:

****

Date	Service	Details		
Monday 22 Sep 25	**Flight**	**Airline:**	**AIR NEW ZEALAND**	**Flight** NZ0146
		Departure Date:	**Mon 22 Sep 25 at 12:15**	BRISBANE, AUSTRALIA
		Arrival Date:	**Mon 22 Sep 25 at 17:20**	AUCKLAND, NEW ZEALAND
		Aircraft:	BOEING 787	
		Class:	D - Business	
		Stops:	Non-Stop	
		Airline Reference:	RGG4SH	
		Status:	Confirmed	
		Baggage:	3 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL) AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL), Dept Time 22-09-2025 12:15, Arrival Time 22-09-2025 17:20 - Travelling time: 3 hrs 5 mins - Meal Service: Lunch	

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Monday 22 Sep 25	**Flight**	**Airline:**	**AIR NEW ZEALAND**	**Flight** NZ0002
		Departure Date:	**Mon 22 Sep 25 at 19:25**	AUCKLAND, NEW ZEALAND
		Arrival Date:	**Mon 22 Sep 25 at 19:35**	JOHN F KENNEDY, NY
		Aircraft:	BOEING 787	
		Class:	D - Business	
		Stops:	Non-Stop	
		Airline Reference:	RGG4SH	
		Status:	Confirmed	
		Baggage:	3 pieces	

Details: AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL) JOHN F KENNEDY, NY (TERMINAL - TERMINAL 1), Dept Time 22-09-2025 19:25, Arrival Time 22-09-2025 19:35 - Travelling time: 16 hrs 10 mins - Meal Service: Breakfast, Dinner

Insurance/Visa

Visa Requirement: Need to acquire

Frequent Flyer Numbers

WELLS/ANIKA s47F [redacted]

Ticket Numbers

TKT NZ s22(1) [redacted] - WELLS/ANIKA - ADULT - BNE-AKL-JFK

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	NZ - D - Business s22(1) [redacted] - 20 Sep 25 - ADULT 22 Sep 25 BRISBANE- AUCKLAND- JOHN F KENNEDY	16200.00	224.07	0.00	16424.07
	Due	**16200.00**	**224.07**	**0.00**	**16424.07**
	Total Booking Cost Inc Pay Direct			**0.00**	**16424.07**

Final Ticket Date: 20 Sep 25

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CTM's Risk Hub tool can support travel arrangers and travellers in finding the latest and most reliable travel and health intelligence. For more information on CTM's travel tools, visit https://au.travelctm.com/technology.

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The ETA is part of the UK's digital visa waiver program, and all travellers should ensure they meet entry requirements, including having a valid passport.
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If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.
AIRPORT TAXES:
Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.
CANCELLATION AND AMENDMENT FEES:
Cancellations may incur charges. Please refer to your consultant for more information.
TRAVEL WARNINGS / DFAT:
We strongly recommend that you refer to www.smartraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

PASSPORT / VISA + HEALTH Information

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IATA

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Saturday 20 September 2025 10:52 - Sydney, NSW

Itinerary for
s47F

Booking Number:	s22(1)
PNR Reference:	SXUHER
Consultant:	s47F
Booked By:	s47F
Departure Date:	22 Sep 25
Debtor:	Independent Parliamentary Expenses Authority (IPEA)
Return Date:	22 Sep 25

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E-TICKETS

E-TICKET NZ

ELECTRONIC TICKET RECORD

INV : I.0022205502 PNR: SXUHER

TKT: s22(1) ISSUED : 20SEP25 IATA : 02355802

NAME: s47F FF :

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	NZ	0146	C	22SEP	BNEAKL	12:15	OK	CUSOW	OPEN
2	NZ	0002	C	22SEP	AKLJFK	19:25	OK	CUSOW	OPEN

Endorsements:

****

Date	Service	Details		
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		Departure Date:	**Mon 22 Sep 25 at 12:15**	BRISBANE, AUSTRALIA
		Arrival Date:	**Mon 22 Sep 25 at 17:20**	AUCKLAND, NEW ZEALAND
		Aircraft:	BOEING 787	
		Class:	C - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	24BSBH	
		Status:	Confirmed	
		Baggage:	3 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL) AUCKLAND, NEW ZEALAND (TERMINAL - INTERNATIONAL), Dept Time 22-09-2025 12:15, Arrival Time 22-09-2025 17:20 - Travelling time: 3 hrs 5 mins - Meal Service: Lunch	

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		Departure Date:	**Mon 22 Sep 25 at 19:25**	AUCKLAND, NEW ZEALAND
		Arrival Date:	**Mon 22 Sep 25 at 19:35**	JOHN F KENNEDY, NY
		Aircraft:	BOEING 787	
		Class:	C - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	24BSBH	
		Status:	Confirmed	
		Baggage:	3 pieces	

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Insurance/Visa

Visa Requirement: Need to acquire

Frequent Flyer Numbers

s47F [redacted]

s47F [redacted]

Ticket Numbers

TKT NZ s47F [redacted] - ADULT - BNE-AKL-JFK

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	NZ - C - Business Class s22(1) [redacted] - 20 Sep 25 - ADULT 22 Sep 25 BRISBANE- AUCKLAND- JOHN F KENNEDY	17312.00	224.07	0.00	17536.07
	Due	**17312.00**	**224.07**	**0.00**	**17536.07**
	Total Booking Cost Inc Pay Direct			**0.00**	**17536.07**

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